Specialist Emergency Coverage Program
Physician Application Form

Medical Services
3475 Albert Street
Regina, SK S4S 6X6
Phone: 306-787-3437
Fax: 306-787-3761

Application Process

Physicians that are providing emergency call coverage and wish to be compensated according to the SECP Program Policies, must submit an application to the SECP Committee. Physicians who are currently approved to receive funding from the SECP and are requesting a change in the level of coverage (i.e. Tier I or Tier II) must also apply to the SECP Committee.

The Saskatchewan Health Authority must also submit an application form outlining whether or not it supports the physician application.

All applications must include:

a) a completed SECP Physician Application Form; and,
b) a completed SECP Authority Application Form.

Formal applications are not required for:

1. Tier I rotations that are on exceptional status and intend to return to 24/7 coverage following the exceptional circumstance period; or
2. Tier I rotations that meet all of the following:
   - have voluntarily chosen to provide Tier II coverage due to physician resources;
   - have been successful in recruiting physicians and are now able to provide Tier I coverage;
   - have not exceeded 24 months at Tier II; and
   - want to return to Tier I payment.

Even though a formal application is not required in the above two circumstances, notify MSB so that payments can be adjusted.

Review and Implementation Process

Applications will be considered twice yearly with deadlines of January 31 and August 31.

The SECP Committee will review applications following each application date. For changes to existing rotations, decisions will be implemented upon the date that the change in coverage occurred and as agreed upon by the SECP Committee. For new rotation requests, decisions will be implemented from the date that the rotation can confirm that coverage was provided and agreed upon by the SECP Committee. Committee decisions will not be implemented retroactive further than the previous two fiscal quarters.

Direct applications to:

SECP Committee
c/o Kinda Kealy
Medical Services Branch, Saskatchewan Ministry of Health
3475 Albert Street Regina, SK S4S 6X6
Phone: 306-787-3437 Fax: 306-787-3761 E-mail: kinda.kealy@health.gov.sk.ca

Saskatchewan

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Name of Rotation and Location		
Names of Current Participating Physicians		
Type of Request (identify one)	☐ new rotation	☐ change in tier
Type of Rotation requested (identify one)	☐ Tier I	☐ Tier II
What hospital setting is the rotation's services provided in?	☐ Tertiary	☐ Regional
	☐ District	☐ Community
What geographic area does the rotation provide coverage for?	☐ Local Area only	☐ Province
	☐ Southern Saskatchewan	☐ Northern Saskatchewan
What type of call coverage has been provided by the rotation in the last six months?	☐ continuous (i.e. 24/7/365)	☐ non-continuous
If this is a request for a Tier I rotation, when do you plan to provide continuous coverage, or from what date has continuous coverage been provided?		
Are the physicians on this rotation the first line of call for emergencies?	☐ **Yes**	☐ **No**
If No, please explain the process.		
If Yes, how often are you called as the first line of call?		

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In the last six months how often were you called to provide specialty care for emergency medical needs of new or unassigned patients?	
What other specialty or clinical practice is currently available to assist this rotation with their call responsibilities?	
Describe how care was provided in the past for new or unassigned patients requiring emergency services for your specialty/sub-specialty.	
What is the back-up plan for emergency patients when call coverage is not provided locally? (Have alternate arrangements been established with a neighbouring call group or physician? If, so what is the plan?)	

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	Emergent	Urgent	Non-Urgent
What percentage of on-call cases are within each of these categories (must add to 100%) -- please see below for definitions	____ %	____ %	____ %
How often is it necessary for the on-call physician to physically attend the call in-person	☐ very frequently > 85% of all calls ☐ Frequently 60-84% of all calls ☐ sometimes < 60% ☐ never 0%	☐ very frequently > 85% of all calls ☐ Frequently 60-84% of all calls ☐ sometimes < 60% ☐ never 0%	☐ very frequently > 85% of all calls ☐ Frequently 60-84% of all calls ☐ sometimes < 60% ☐ never 0%
What is the required specialist response time? (choose one under each category)	☐ < 15 minutes ☐ 15-30 minutes ☐ 30-60 minutes	☐ < 15 minutes ☐ 15-30 minutes ☐ 30-60 minutes	☐ < 15 minutes ☐ 15-30 minutes ☐ 30-60 minutes

emergent: requires emergent care and includes conditions that are a potential threat to life or limb function, requiring rapid medical intervention or delegated acts
urgent: requires urgent care and includes conditions that could potentially progress to a serious problem requiring emergency intervention, such as moderate trauma
non-urgent: conditions that may be acute but non-urgent as well as conditions which may be part of a chronic problem with or without evidence of deterioration.

Name (please print) **Signature** **Date**

Postion/Title

Organization

Email address

Saskatchewan