

Who Can Apply for a Birth Certificate

The following is a list of people, according to their relationship or situation, who are eligible to apply for and receive Birth Certificates:

- The **subject** (the person who was born), if they are **15 years** or older
- If the subject is **less than 18** years old then a **parent** who appears on the original registration of birth as **mother, father, or other parent**
- A person authorized by an eligible person (above) **in writing**. Complete the [Authorization form](#).
- The **legal custodian** or **personal** or **property guardian** of the person. *A copy of the **Court Order, Custody Agreement** or other legal documents must be provided with their application.* In this case, the legal custodian is acting as the parent and so the same restrictions are in place based on the age of the subject of the application (see the second and third points above)
- The **personal representative** of the estate of an eligible person. *A copy of the subject individual's **Will or Letters' Probate or Letters' of Administration or Court Order appointing the Applicant as the Personal representative** must be included with the Application as a supporting document.*
- A person that needs to **prove Métis or Treaty status**. *The request must either include a letter from the Métis Nation-Saskatchewan (MN-S) or Aboriginal Affairs and Northern Development Canada (AANDC) supporting the request or else the application must be from MN-S/AANDC with a consent letter from the person seeking to prove parentage*
- A court appointed **Public Guardian and Trustee** who is acting in the place of a parent has the same eligibility of a parent
- **Social Services** and **First Nations Child and Family Services Agencies** when acting in the place of a parent has the same eligibility as that of the parents. An official letter on the department's letter head with the signature of a person authorized to make such a request is the necessary evidence of eligibility document
- A **Saskatchewan Court** order or subpoena can legally request a certificate, copy, or extract from any Vital event

Extracts or copies can be issued to:

- A **spouse** (married or common-law) only if the person is deceased
- In response to a **Saskatchewan court order or subpoena**. *A copy of the court document must accompany the application*
- **Government Agencies**, whether provincial, territorial, Canada or any other state or country for the purpose of completing their duties
 - Social Services for the purpose of delivering child welfare and protection, post adoption or family reunification services
 - Indian Child & Family Services for the purpose of providing child welfare services (requires court order document)
 - SGI to confirm age eligibility to obtain a driver's license. SGI only require an extract of the information on the birth registration.
- **Police services** conducting an investigation
 - city, provincial, territorial police force or RCMP
 - the Department of Citizenship and Immigration
 - the Canadian Security Intelligence Service (CSIS)
 - the Canada Border Services Agency (CBSA)

NOTE: Requests from government officials or police forces must be in writing on letter-head with the reason for the request and the signature of the person authorized to make that request. (VSA, 2010 Sec 33)

- In the case of an **adoption** where the original birth registration has been modified only the following may receive the original birth registration information
 - Any government official (provincial, national, or international) providing **post adoption services**
 - Any provincial/territorial, Canadian, or US government official require the information to establish **aboriginal status and entitlement**
 - Any international government official require the information to establish **entitlements** for that person **based on their parents' identity** (VSA, 2009 Sec 65(4))

NOTE: If adopted, the subject individual is **NOT** eligible to receive a birth certificate showing the information from their **original birth registration**.