

05-May-2016

The Ministry of Health (MoH) Drug Plan and Extended Benefits Branch has worked in partnership with eHealth Saskatchewan to revise the Pharmaceutical Information Program's (PIP) Preadmission Medication List/Prescriber Order Form, known as the PIP MedRec form. The revisions encompass changes suggested by healthcare providers who use the form in clinical practice. The revised form incorporates current Institute for Safe Medication Practices (ISMP) standards and recommendations. It also creates alignment with the MoH's Patient Safety Unit's new provincial Discharge/Transfer Medication Reconciliation (MedRec) form and process.

The revised PIP Preadmission Medication List/Prescriber Order Form will be available on the PIP website and the eHR Viewer the **morning of Sunday May 29th, 2016**. This will replace the existing form.

The newly revised Preadmission Medication List/Prescriber Order Form will be the only form available through the PIP website or the eHR Viewer. The revised form was developed by the PIP MedRec Form Group with representation from the Regional Health Authority (RHA) MedRec leads, the Pharmacy Association of Saskatchewan, the Saskatchewan Cancer Agency (SCA), community pharmacists and physicians. It was reviewed and finalized with the Provincial MedRec Advisory Committee which has representatives from these same groups.

Below are the highlights of the changes:

- The form will now be named the Preadmission Medication List/Prescriber Order Form in the PIP and EHR Viewer websites' drop down list
- Page One is now an informational page that includes pre-populated patient identifiers
 - Manual documentation is required in the spaces where other information is to be entered
 - It will not expand beyond one page
 - Height and weight will be expressed in metric units only i.e. weight in kilograms (kg) and height in centimeters (cm)
 - The allergies and intolerances are now separated and each is given designated space for manual documentation
 - A list of unacceptable/acceptable abbreviations for prescribing has been added
 - The second information box from the bottom of the page will now provide information specific to the form being:
 - a. a PIP populated form for a person with dispensed medications on their profile, or
 - b. a PIP populated form for a person with no dispensed medications on their profile, or
 - c. a blank form for manual use
 - The 'Source of Medication List' and 'Disposition of Patient's Medication on Admission' box has been moved to page one from page three of the old form

- Page Two is now where the medication list begins
 - Medications will always start on page two
 - A comment field has been added under the administration information for each drug to add patient specific instructions
 - A notice at the bottom of page two and each subsequent page (except the last) will indicate that there are medications continuing on the next page
 - Blank spaces following the final medication from the PIP list allow for additional medications to be manually entered
 - The last page will only contain blank spaces to accommodate additional medications
 - If more pages are required, the blank last page is to be photocopied
 - If adding additional pages, the numbering of pages/total pages must be documented

Below are things that are NOT changing:

- Allergies will not be pre-populated
- Dose and frequency will not be added
- The PIP Preadmission Medication List is the history of dispensed drugs over the previous four months
- For patients with dispensed medications on their PIP profile, forms will be pre-populated with medication information listed at the time of the request
- A blank form is available from the PIP website and eHR Viewer

Prior to the **Sunday, May 29th, 2016** release date in the PIP, examples of the revised form will be available on the PIP website. RHA and SCA MedRec representatives will also receive examples of the forms via email to assist in preparing their form users for this change.

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