

Panorama Immunization Module Policies

TOPIC:	Documentation of Consent (Grant)		
APPROVED BY:	Saskatchewan Ministry of Health	DATE APPROVED:	January 16, 2015

POLICY:

All clients will have immunization consent directives (Grant) for all provider administered vaccines documented in Panorama. Consent directives will be required for all provider recorded vaccines where previous consent has been obtained but is not yet documented in Panorama.

PURPOSE:

A standardized informed consent process ensures accurate and timely availability of consent information for the client. Documentation of consent directives contributes to the overall quality and safety of immunization services.

Obtaining a valid, informed consent is a professional and legal responsibility and is a prerequisite before providing immunization services (Saskatchewan Immunization Manual, Chapter 3 *Informed Consent* – page 3). Documentation of granted consents in Panorama will provide current and accurate information to ensure that only those vaccines that are consented to are provided.

PROCEDURE:

Prior to or at the point of service, the immunization provider must follow the steps to obtain an informed consent for the client as detailed in Chapter 3 *Informed Consent* in the *Saskatchewan Immunization Manual*, Policy B of the Provincial School Immunization Strategy, and according to Regional Health Authority policies where applicable.

Consent directives will be documented in Panorama according to the following steps:

- At the time of first presentation for a vaccine/vaccine series, an informed consent for the eligible vaccine/vaccine series must be obtained from the client or the parent or authorized guardian of a child.
 - Consent will also need to be obtained and documented in Panorama in those instances when a client presents for an immunization and a previous consent had been obtained but is not documented in Panorama.
 - A written consent that is available on file¹ does not satisfy the expectation to create the corresponding record of consent in Panorama.
 - If a regional requirement for obtaining a written consent has already been fulfilled at a previous visit, the PHN will only need to obtain the “**verbal**” consent for recording in Panorama.
- Consent for a vaccine/vaccine series only needs to be documented once in Panorama, regardless of the RHA/FNJ who documented the consent.

¹ This also applies to children who have moved to Saskatchewan but who started their immunization series elsewhere.

Documentation of consent for the client is added (and updated) in the Maintain Consent For Immunizations screen (in Consent Directives).

- Complete the **Consent Given By** from the drop down menu.
 - For those less than 16 years of age: type the name of the person giving consent in the blank field to the right.
 - For those 16 years of age and older: “client” may be chosen in this field.
- The **Form of Consent** defaults to “verbal” and is changed to written as appropriate.
- Complete the **Consent Given To** field.

REFERENCES & RESOURCES:

- Policies:
 - Consent Refusals* –
<https://www.ehealthsask.ca/services/panorama/Pages/Immunizations.aspx>
 - Consent Blocking - Privacy* –
<https://www.ehealthsask.ca/services/panorama/Pages/Immunizations.aspx>
- Panorama User Guides:
 - Record Consent* –
<https://www.ehealthsask.ca/services/panorama/Pages/Immunizations.aspx>
- Saskatchewan Immunization Manual, Chapter 3 *Informed Consent*:
<https://www.ehealthsask.ca/services/Manuals/Pages/SIM.aspx>
- Saskatchewan Immunization Manual, Chapter 8 *Administration of Biological Products* -
<https://www.ehealthsask.ca/services/Manuals/Pages/SIM.aspx>
- Provincial School Immunization Strategy, Policy B:
Mature minor informed consent for immunization.
- *The Child and Family Services Act*, Subsection 2(1)(d) -
<http://www.qp.gov.sk.ca/documents/english/statutes/statutes/C7-2.PDF>