

Panorama Immunization Module Policies

TOPIC:	Authorization for User Access for Public Health Service Providers		
APPROVED BY:	Saskatchewan Ministry of Health	DATE APPROVED:	December 18, 2014

POLICY:

Individuals must be authorized to use Panorama.

PURPOSE:

To protect the privacy of clients and the confidentiality of their personal health information and also to protect the integrity and quality of the data accessible through Panorama. To ensure information accessible through Panorama is used for the purposes for which it was collected.

PROCEDURE:

Any Public Health service providers desiring access to Panorama will request access by contacting the designated Authorizer(s) for their respective RHA/FNJ.

Once the designated Authorizer has determined that access will be granted they will advise the requestor to follow these steps to initiate the authorization of a new account and complete the privacy requirements:

- 1) Go to the **Panorama** gateway site for Account Registration:
<http://www.ehealthsask.ca/services/panorama/Pages/User-Registration.aspx>
- 2) Follow the registration steps on this webpage.
- 3) If assistance is required during any part of this process, contact the eHealth Saskatchewan Service Desk at **1-888-316-7446** or by email (for non-urgent requests) at ServiceDesk@ehealthsask.ca

The designated RHA/FNJ Panorama Account Authorizer will be responsible to ensure the privacy requirements¹ are met before approving the account request:

- 1) Current designated Authorizers will receive an email when eHealth has received a request for account authorization.
- 2) The designated RHA/FNJ Authorizer will approve the account authorization as applicable.

¹ *Panorama User Rights & Confidentiality Agreement* is completed and signed by the user and then signed off by a designated RHA/FNJ Panorama Account Authorizer.

REFERENCES & RESOURCES:

Panorama Account Registration –

<https://www.ehealthsask.ca/services/panorama/Pages/Register-Panorama-Account.aspx>

Panorama User Account Request Form -

<https://www.ehealthsask.ca/services/panorama/Pages/Register-Panorama-Account.aspx>

Panorama Immunization Management System Joint Service and User Access Policy –

<https://www.ehealthsask.ca/services/panorama/Pages/Immunizations.aspx>

Panorama JSAP Bullet Point Summary –

<https://www.ehealthsask.ca/services/panorama/Pages/Immunizations.aspx>

Panorama User Rights & Confidentiality Agreement –

<https://www.ehealthsask.ca/services/panorama/Pages/Immunizations.aspx>

Panorama Information Bulletin 0009 – Confidentiality Agreements Required for Panorama Users - <https://www.ehealthsask.ca/services/panorama/Pages/Bulletins.aspx>