

Panorama Bulletin

November 12, 2014

Information Bulletin 0009

Issue: Confidentiality Agreements Required for Panorama Users

Everyone using the Immunization Module of Panorama must complete a confidentiality agreement. This includes individuals who have already applied for (or been granted) a Panorama user account.

Steps to Complete by November 24th

The Ministry of Health has finalized the *Confidentiality Agreement* and will make the *Confidentiality Agreement* available on the Panorama Gateway and will also send copies to the RHA/NITHA PHN Manager/Supervisors.

The PHN Manager/Supervisor will:

1. Provide a copy of the *Confidentiality Agreement* to every Panorama Immunization user who has already applied for/been granted a user account and direct them to review and complete the Confidentiality Agreement. A “mocked-up” version of a properly completed agreement will be provided to assist with completion.
2. Advise each user about the requirement in the *Confidentiality Agreement* to become familiar with the *Panorama Immunization Management System Joint Service and User Access Policy (DSA)*. Copies of the DSA policy have been provided to the Source Trustees for each RHA/FNJ.
3. Advise each user to return their signed *Confidentiality Agreement* to the PHN Manager/Supervisor.

4. The PHN Manager/Supervisor will review and sign the *Confidentiality Agreements* returned by the Panorama Immunization users and will send a copy of each signed agreement to the Ministry of Health by email - panoramaconfidentiality@health.gov.sk.ca or by mail.

Versions Affected

Version 2.5.3

Symptoms

- N/A

Response

The Ministry of Health will receive copies of the signed *Confidentiality Agreements* for all RHA/FNJs users (~550) by November 24th and no later than the Panorama Go-Live date.

Contact

If you have any questions or concerns please contact your Superuser.