

	<b>Name of Activity - Recording Historical Immunization – COVID-19 Vaccines</b>		
	<b>Role Performing Activity:</b> Authorized Panorama User		
<b>Panorama – Immunization WORK STANDARD</b>	<b>Location:</b> COVID-19 Immunization Manual	<b>Department:</b> Population Health Branch	
	<b>Document Owner:</b> Ministry of Health		
	<b>Date Prepared:</b> December 2020-	<b>Last Revision:</b> December 2024	<b>Date Approved:</b> January 2021

**Purpose:** To ensure that the client immunization records are accurate, up-to-date, and as complete as possible, to ensure patient safety. Information sources include hard copy records (including client held copies) and notification forms/records (credible written documentation).

**NOTE:** If the client’s documented immunization record **does not** specify the COVID-19 vaccine agent (i.e., strain type as noted in section 4): 1) direct them to get that information from the vaccine provider to enable back entry. 2) If this information is unavailable, documentation for this immunization event **is not required**.

<b>Essential Tasks:</b>	
<b>1</b>	<p><b>Ensure your “Immunization Defaults” for “Apply Defaults to Historical Immunizations” are set to “No”.</b></p>
<b>2</b>	<p><b>Search for the client using the appropriate Client Search variables and set client into context. (See work standard: Client search and registration).</b></p>
<b>3</b>	<p><b>Click “Client Imms Profile” tab</b></p>
<b>3</b>	<p><b>In client’s “Update Immunization Profile” page, click on Add Single Immunization and select Add Historical to enable documentation.</b></p> <p><b>Note: vaccines recorded as ‘Historical’ will not decrement inventory.</b></p>

4

**Add Immunization** Record Consent Apply Reset Cancel

Immunization Type: Historical

\* Agent: COVID-19 Pfizer-BioNTech m... \* Date Administered: 2020/12/24 hh:mm CDT  Estimated Age at Administration: 29 years months days

Consent Readiness: Missing

Reason for Immunization: Information Source:

Provider: Provider, Registered Nurse, Registered Nurse i Q Verification Status:

Requested

Not Requested

Completed

Organization: Regina Qu'Appelle RHA, Regina, Saskatchewan i Q Service Delivery Location: Regina General Hospital - Employee Health Service, Regina, Saskatchew i Q

Document the **required** information for COVID-19 vaccines (refer to the **NOTE** in the Work Standard Summary section above):

- Vaccine **Agent** (e.g. COVID-19 Moderna mRNA 1273, COVID-19 Pfizer-BioNTech mRNA BNT16b2,)
- **Date administered**
- **Provider** – If the provider name is not in Panorama – see below for options
- **Organization** – former RHA or First Nation Jurisdiction (FNJ)
- **Service Delivery Location** – the physical location of where immunization took place
- **Lot number** - by selecting it from the drop down (only if the vaccine is publicly funded)
- **Dosage** – pre-populated once you pick your lot number
- **Dosage Unit of measurement (UOM)** – pre populated once the lot number is picked
- **Site**
- **Route** - prepopulated once the lot number is picked

5 If the Provider name is **not** in Panorama document the **Provider** type in the drop-down list by using the type ahead feature in the provider field:  
Type in “Provider” and the following list will be displayed to select from

<b>Provider</b> , Licensed Practical Nurse, Licensed Practical Nurse
<b>Provider</b> , Other, Other
<b>Provider</b> , Pharmacist, Pharmacist
<b>Provider</b> , PHC Paramedic, Other
<b>Provider</b> , PHC Registered Nurse, Registered Nurse
<b>Provider</b> , PHC Respiratory Therapist, Other
<b>Provider</b> , Physician, Physician
<b>Provider</b> , Public Health Nurse, Public Health Nurse
<b>Provider</b> , Registered Nurse, Registered Nurse
<b>Provider</b> , Registered Nurse Practitioner, Registered Nurse Practitioner
<b>Provider</b> , Registered Psychiatric Nurse, Registered Psychiatric Nurse

If the **Provider** type is not listed in the drop-down list or is unknown, use **Provider Other, Other**

- 6 **Document** any additional information (i.e. Name of pharmacy, Physician's office, Vaccine brand name) by clicking the **Add** button under **Comment and entering the information**. Click **Apply** to add the comment.

Comment ↑

To create a new record click Add. Add

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**Add Comment** Apply Reset Cancel

\* Comment Text:

(2000 characters remaining.)

- 7 Scroll to the top of the **"Add Immunization" pop up page** and click **Apply**.

Immunization History - Detailed Data Table

**Add Immunization** Record Consent Apply Reset Cancel

Immunization Type: Historical

\* Agent:

\* Date Administered:   hh:mm CDT  Estimated

Age at Administration:  years  months  days

- Click **Save** at the top of page

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user, user to M/D

**le** Launch Report Add to WQ Save Reset ? log Print

**Active**

<b>(Middle)/Gender:</b> LY / Female	<b>Health Card No:</b> 391358642	<b>Date of Birth / Age:</b> 1991 Jun 10 / 29 years
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8 Document Risk factor

- Go to the Left Hand Navigation (LHN), and click on the main heading “client” to expand the selections.
- Select “Risk Factors”
- **Category: Select IMMUNIZATIONS**

For Health Care Workers:

- **Risk Factor:** Select Occupation-Health care worker- Eligible for Publicly Funded Vaccines+ from Drop down menu.
- **Response:** Select “YES”
- **Start Date:** Enter date the vaccine was provided.
- **Reported date:** Will automatically populate to the current date
- Click the Add button and then click Save at the bottom of the screen

- Select ‘ADD’ Button. Verify information and click SAVE Button

Specify:

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Row Actions:

\* Reason for Deletion:   | \*Set Response to:

	Risk Factor	Reported Date	Response	Frequency	Start Date	End Date	End Date Reason	Pertinent to Investigation
<input type="checkbox"/>	Occupation - Health Care Worker - Eligible for Publicly Funded Vaccines+	2020 Dec 24	Yes	-	2020 Dec 23	-	-	-

Risk Factors

Hide Risk Factors

\* Category: Immunizations

\* Risk Factor: Special Population - LTC Facility Resident

\* Additional Information: LTC Porteous Lodge - Saskatoon

\* Response: Yes

Frequency:

Start Date: 2021 / 1 / 4

End Date:

End Date Reason:

Reported By:

\* Reported Date: 2021 / 01 / 06

Specify:

Add Clear

Risk Factors

Hide Risk Factors

\* Category: Special Population

\* Risk Factor: Special Population - LTC - Staff

\* Additional Information:

\* Response: Yes

Frequency:

Start Date: 2021 / 01 / 06

End Date:

End Date Reason:

Reported By:

\* Reported Date: 2021 / 01 / 06

Specify:

Add Clear

