

	Name of Activity:	COVID-19 and Influenza Vaccine Eligibility & Procedures for Saskatchewan Residents & Non-Residents		
	Role Performing Activity:	Saskatchewan Health Authority, Athabasca Health Authority, Northern Intertribal Health Authority, First Nations and Inuit Health Branch Staff, Ministry of Health		
WORK STANDARD	Location:	COVID-19 Immunization Manual	Department: Population Health Branch	
	Document Owner:	Vaccine Management Team	Organization where this Work Standard originated: Ministry of Health Population Health Branch	
	Date Prepared:	2021-03-17	Last Revision:	2024-10-30
			Date Approved:	2021-03-16

Work Standard Summary: This work standard outlines eligibility criteria and procedures for COVID-19 and influenza immunization of individuals who are:

- Saskatchewan residents who hold a valid Saskatchewan health card but received their vaccines out of province/country.
- Out of province (OOP) individuals who do not hold a valid Saskatchewan health card.

Essential Tasks	
1	<p>Eligibility</p> <p><u>Saskatchewan Residents</u></p> <ul style="list-style-type: none"> • Individuals meeting eligibility criteria include those with a valid Saskatchewan HSN or who reside in Lloydminster Alberta and receive Saskatchewan immunization services. <p><u>Out of Province (OOP) Individuals</u></p> <ul style="list-style-type: none"> • Others without a valid SK HSN, including those who are from out of province, or from out of country, should be directed to a public health immunization clinic for publicly funded COVID-19 and influenza vaccine, not to pharmacies or physician offices. (Not applicable to occupational health immunizations).
2	<p>Procedures</p> <p><u>Saskatchewan Residents</u></p> <ul style="list-style-type: none"> • Those who received their immunization in a different jurisdiction/country may receive their immunization at any vaccine clinic. • Valid, written documentation of COVID-19 and influenza immunization is required for those requiring more than one dose during an immunization campaign, including the individual's name, vaccine product/brand, and date vaccine was administered. <ul style="list-style-type: none"> ○ Valid written documentation must be an original or a copy of an official document from a health authority, pharmacy, or other health care provider. ○ Verbal history will not be accepted. <ul style="list-style-type: none"> ▪ If the health care provider confirms written documentation cannot be obtained, offer to restart the vaccine series. ○ When valid written documentation is provided, it must be entered into the client's record in COVID-19 Quick Entry (CQE) or Panorama systems to ensure a complete immunization record. <p><u>OOP Individuals</u></p> <ul style="list-style-type: none"> • Persons without a valid HSN, including those who are from out of province, or from out of country, should be directed to a public health immunization clinic for their immunizations, not to a pharmacy or physician office. (Not applicable to occupational health immunizations). • A provincial, territorial, or federal health services card number will be requested from Canadian residents, landed immigrants and refugees prior to receiving publicly funded immunization services in Saskatchewan. • Instructions on entering this information into Panorama can be found in the Panorama Gateway. <ul style="list-style-type: none"> ○ An absence of this information shall not be a barrier to being immunized at a public health immunization clinic, if they have government issued identification.

- Valid, written documentation of previous immunization is required for those requiring more than one dose during an immunization campaign and must be presented prior to or at the time of immunization.
 - Valid written document must be an original or a copy of an official document from a province/territory, country, health authority, pharmacy, or other health care provider.
 - Verbal history will not be accepted.
 - If the health care provider confirms written documentation cannot be obtained, offer to restart the vaccine series.
 - When valid written documentation is provided, it must be entered into the client's record in COVID-19 Quick Entry (CQE) or Panorama to ensure a complete immunization record.
- Those who are eligible to apply for a Saskatchewan Health Card (HSN) should be encouraged to do so.
- Persons without a valid Saskatchewan Health Card, including those who are from out of country and out of province who present to a public health immunization clinic **are required to sign** a Saskatchewan Health Authority (SHA) immunization liability [waiver](#) to protect the immunizer and health authority from possible legal action in the future (e.g., if an unexpected adverse event following immunization occurs).