

	<b>Name of Activity:</b> Process for Contacting Ministry of Health for COVID-19 Vaccine temperature Excursions after Hours		
	<b>Role Performing Activity:</b> Saskatchewan Health Authority, Athabasca Health Authority, Northern Intertribal Health Authority, Indigenous Services Canada, Community Pharmacies		
<b>Policy and Work Standard</b>	<b>Location:</b> Saskatchewan Health Authority, Athabasca Health Authority, Northern Intertribal Health Authority, Indigenous Services Canada, Community Pharmacies		<b>Department:</b> DPU
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**Summary:** This work standard outlines the process for Temperature excursions involving COVID-19 vaccines that occur after normal business hours.

Task Sequence	Task Definition
1.	If a temperature excursion involving COVID-19 vaccines after normal business hours needs immediate attention call the Ministry of Health on call at: <ul style="list-style-type: none"> <li>306-337-1676</li> </ul>
2.	Immediate attention means: <ul style="list-style-type: none"> <li>A large volume of vaccine is affected resulting in the possibility of a need to replace the inventory quickly.</li> <li>The result of the temperature excursion may affect a clinic currently taking place or will take place within a few hours or next day.</li> </ul>
3.	Advise the Ministry contact that there has been a temperature excursion involving COVID-19 vaccines that needs immediate attention.
4.	The Ministry will take the contact information and will contact a Ministry Public Health Nursing Consultant (PHNC) regarding the temperature excursion.
5.	The PHNC will contact the person who notified the Ministry of the excursion as soon as possible and provide guidance on the stability of the vaccine.
6.	If the temperature excursion involves a small number of vials and does not affect the clinic flow, <b>do not</b> call the number above. Complete a cold chain break report form available at <a href="#">COVID-19 Immunization Manual</a> .
7.	If there are questions regarding vaccine administration, reconstitution or other issues, <u>that cannot wait until the next business day</u> , contact the local MHO on call. Pharmacists may contact the Ministry on-call line.