	Name of Activity: Procedure for Requests for a Consent Block for Immunization (Client Privacy Request)	
	Role Performing Activity: Saskatchewan Health Authority, Athabasca Health Authority, Northern Intertribal Health Authority, First Nations and Inuit Health Branch Designated Immunization Administrators (DIAs)	
Work Standard	Location: Saskatchewan Health Authority, Athabasca Health Authority, Northern Intertribal Health Authority, First Nations and Inuit Health Branch	Department: DPU
	Document Owner: Ministry of Health	Work Standard originated: MoH
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Summary: This work standard outlines the procedure for individuals who request a consent block for immunization.

Task Sequence	Task Definition
1.	The consent blocking privacy option in the Panorama Immunization Module may be initiated when an individual requests additional privacy measures for their immunization record.

2.	The Designated Immunization Administrator (DIA) will review the Information sheet *Information about the collection, privacy and use of your personal health information* with the individual requesting the block and will highlight the following:
	
	• Panorama is an electronic health record system that securely stores personal health information.
	• It allows authorized public health staff to document public health services you may receive in Saskatchewan.
	• Panorama includes immunization and notifiable communicable disease information.
	• Immunizations recorded in Panorama ensure the completeness and accuracy of the individuals' immunization record and promotes client safety.
	• Your confidential information is only available to authorized health care workers such as members of your public health team, primary health care team, physicians and nurse practitioners on a need to know basis using secure networks.
	• Currently, public health nurses and other primary health care team members who immunize, and members of the team investigating communicable diseases can see your information.
	• If a health care provider such as a physician, is authorized they can also look at an electronic summary of your immunization record.
	• Your personal health information is confidential and the Saskatchewan Ministry of Health, Saskatchewan Health Authority, FNIHB, NITHA and eHealth Saskatchewan take great care to protect it.
	• Information is kept in strict confidence and is used or disclosed only as authorized or required by law. Privacy safeguards are outlined in The Health Information Protection Act (HIPA) and The Public Health Act, 1994.
	• There are circumstances where the immunization record can be disclosed if there is an immediate need to use the information in order to provide health services to you. The immunization records may be disclosed to the following people in this circumstance:
	   • A Medical Health Officer
	   • A Medical Health Officer or similar official in any jurisdiction outside SK
	   • People, such as public health nurses who are responsible for collecting immunization information on behalf of the health authority
	• If you are assessed as a close contact and your immunization record is not visible, you will be considered not immunized and will be required to self-isolate.

Task Sequence	Task Definition
3.	If the individual still requests a consent block follow the *Consent Blocking (Client Privacy Request)* policy at https://www.ehealthsask.ca/services/panorama/Immunization%20Library/Consent%20Blocking%20-%20Privacy%20-%20Panorama.pdf
4.	Document the conversation and client directive in the Communication Log section of their Panorama record.