

# Tips for Interpreting your Bi-Weekly Return File

## Bi-Weekly Return File

The Bi-Weekly Return File includes the status of your claim submissions including paid, pending, rejected and re-adjudicated line items. Throughout the claims assessment process, it is possible for claim line item(s) to have their status (paid, pending, or rejected) modified several times. This process can make interpreting the Bi-Weekly Return File challenging. The scenarios included below can be used to assist you in understanding how to read and reconcile your claim submissions.

## Re-Adjudication

A previously paid, pending or rejected service code may be re-adjudicated for several reasons such as the presence or absence of another claim, a WCB registration, business rule processing or a manual assessment. This process may result in a change to your claims status, or the total amount paid. Please review the re-adjudication scenarios included below.

Re-adjudication Scenarios	Payment Run	Payment List	Pending List	Rejected List
A previously paid service code has been recovered.	Original	One (1) Payment Record		
	Current	One (1) Recovery Record of the full amount previously paid		One (1) Rejected Record with the Explanatory Code
A previously paid service code has pending for manual review.	Original	One (1) Payment Record		
	Current	One (1) Recovery Record of the full amount previously paid	One (1) Pending Record	
The paid amount for a service code has been adjusted.	Original	One (1) Payment Record		
	Current	One (1) Recovery Record of the full amount previously paid One (1) Payment Record with the updated paid amount		
A service code originally rejected has paid.	Original			One (1) Rejected Record with the Explanatory Code
	Current	One (1) Payment Record with or without an explanatory code		
A service code is being paid that was previously pending.	Original		One (1) Pending Record	
	Current	One (1) Payment Record with or without an explanatory code		
A service code is being rejected that was previously pending.	Original		One (1) Pending Record	
	Current			One (1) Rejected Record with the Explanatory Code

## Net Zero

Net Zero occurs when a paid item from a previous payment run is re-adjudicated in a later payment run but remains in a paid status. The re-adjudication may be due to WCB registrations, business rule processing or a manual assessment. When a claim is re-adjudicated, the current payment list will show a recovery (negative) equal to the credit amount (positive) to create a “Net Zero” meaning (\$0.00) will be paid in the current payment run as this claim item was paid in a previous payment run.

### Examples of Net Zero Claims:

#### Batch File Claims

872L, 10L and 815A paid in **pay run qt** and re-adjudicated in **pay run rg** with a net zero.

#### Payment List section for pay run qt:

External Claim No.					Submitted Fee		Fee Approved	Run Code	Premium Amount		Total Paid	Paid No. Units
102781	18	04	2401	872L	007403	872L	007403	qtE	000000	000000	0000007403	012
102782	18	04	2401	010L	018750	010L	018750	qtE	002813	000000	0000021563	012
102783	18	04	2401	815A	004685	815A	004685	qtE	000000	000000	0000004685	012

#### Payment List section for pay run rg:

External Claim No.					Submitted Fee		Fee Approved	Run Code	Premium Amount		Total Paid	Paid No. Units
102781	18	04	2401	872L	000000	872L	-007403	rgE	-000000	-000000	-0000007403	-012
102781	18	04	2401	872L	000000	872L	007403	rgE	000000	000000	0000007403	012
102782	18	04	2401	010L	000000	010L	-018750	rgE	-002813	-000000	-0000021563	-012
102782	18	04	2401	010L	000000	010L	018750	rgE	002813	000000	0000021563	012
102783	18	04	2401	815A	000000	815A	-004685	rgE	-000000	-000000	-0000004685	-012
102783	18	04	2401	815A	000000	815A	004685	rgE	000000	000000	0000004685	012

## Pended Claims

An item pending for manual review will be reported on every payment run under the pended list section until its status changes to paid or rejected.

### Examples of Pended Claims:

#### Batch File Claim Submission

10L, 815A, 872L and 821L submitted in **pay run qt**. The 10L, 815A and 872L paid. The 821L pended for manual review and paid in **pay run rg**.

- **First Red Box** – Payment List section from pay run qt.
- **Second Red Box** – Pended List section from pay run qt.
- **Yellow Box** – Pended List section from pay run qu to rf.
- **Green Box** – Payment List section from pay run rg.

102781	18	04	2401	872L	007403	872L	007403	qtE	000000	000000	0000007403	012
102782	18	04	2401	010L	018750	010L	018750	qtE	002813	000000	0000021563	012
102783	18	04	2401	815A	004685	815A	004685	qtE	000000	000000	0000004685	012
180424012	821L	0305901E	qt	E24P								
180424012	821L	0305901E	qu	E24P								
180424012	821L	0305901E	qv	E24P								
180424012	821L	0305901E	qw	E24P								
180424012	821L	0305901E	qx	E24P								
180424012	821L	0305901E	qy	E24P								
180424012	821L	0305901E	qz	E24P								
180424012	821L	0305901E	ra	E24P								
180424012	821L	0000001E	rb	E24P								
180424012	821L	0000001E	rc	E24P								
180424012	821L	0000001E	rd	E24P								
180424012	821L	0000001E	re	E24P								
180424012	821L	0000001E	rf	E24P								
102780	18	04	2401	821L	000000	821L	030590	rgE	000000	000000	0000030590	012
102781	18	04	2401	872L	000000	872L	-007403	rgE	-000000	-000000	-0000007403	-012
102781	18	04	2401	872L	000000	872L	007403	rgE	000000	000000	0000007403	012
102782	18	04	2401	010L	000000	010L	-018750	rgE	-002813	-000000	-0000021563	-012
102782	18	04	2401	010L	000000	010L	018750	rgE	002813	000000	0000021563	012
102783	18	04	2401	815A	000000	815A	-004685	rgE	-000000	-000000	-0000004685	-012
102783	18	04	2401	815A	000000	815A	004685	rgE	000000	000000	0000004685	012