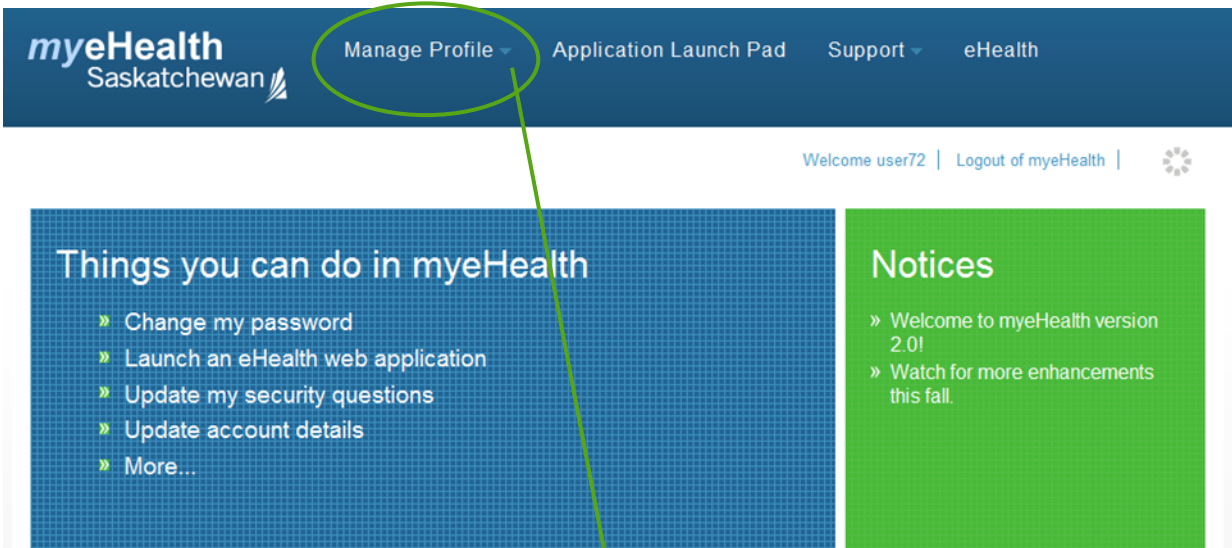


Add Common Provider Number (CPN) For CDM-QIP Payment

All providers enrolled in the CDM-QIP program will need to Login to their online profile and add their CPN. This only needs to be done once and is for CDM-QIP payment purposes. You must enter this information before you enter any CDM-QIP observations in the eHR Viewer or your EMR. Please follow the five steps outlined below to complete this process.

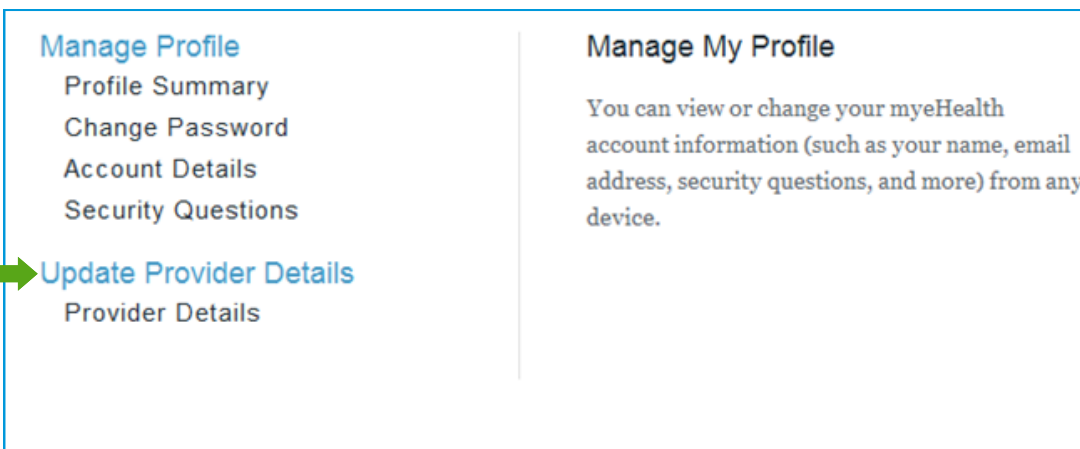
Step 1a—Login to your electronic profile

When you first login to your profile click on the Manage Profile drop down



Step 1b— Update Provider Details

Select the option to **Update Provider Details**



Step 2—Find your common provider number

Click the **Find** button

Manage Profile

I want to:

- Profile Summary
- Change Password
- Account Details
- Security Questions
- Provider Details

Current CPN Search for CPN

Common Provider Number:

Find Clear

Step 3—Enter Provider Information

Select a **Provider Type**

Enter your **Provider ID**—This is your CPSS License number

Click the **Search** Button

Manage Profile Welcome user72 | Logout of myeHealth

I want to:

- Profile Summary
- Change Password
- Account Details
- Security Questions
- Provider Details

Current CPN Search for CPN

* Required

Provider Type:- Provider ID:-

Search Cancel

Step 4 — Select an option (this step is only required if a partial match is found)

Manage Profile Welcome user72

I want to:

- Profile Summary
- Change Password
- Account Details
- Security Questions
- Provider Details

Current CPN Search for CPN Select CPN

A partial match has been found. Please confirm this is correct.

Engel, Helen - CPN.00000312.SK.PRS

Cancel

Step 3—Submit

Click the **Submit** Button

Manage Profile

Welcome user72 | Logout of myeHealth |

I want to:

- Profile Summary
- Change Password
- Account Details
- Security Questions
- Provider Details

Current CPN → Search for CPN → Select CPN

A partial match has been found. Please confirm this is correct.

Brown, John - CPN.00000155.SK.PRS