



Saskatchewan iPHIS Case Management Reference Card 6.3 For Version 6.5.1.2

Module	Section	Field	Value / Remarks
Demographics	Client Info	PHN	Personal Health Number, 9 digits.
		Validated	User with STD privileges MUST check validated if PHN is entered. If not checked the Client Demographic record will display ONLY for users with STD privileges. CD staff will not be able to view Client Demographic record.
	Addr/Tel	Effective From Date	Approximately 30 days prior to the specimen collection date.
		Street Name	Enter "no permanent address" if client does not have a permanent address.
		Postal Code	Must be a valid Saskatchewan or Lloydminster, AB postal code if entered. (No Spaces)
CD	Case Details	Case Reported Date - UPDATED	It should be the earliest of all of these dates. Date case was reported to <i>public health</i> - This may be a phone call from the referring physician, it may be receipt of a notification form or most commonly is the lab reported date. Note - if this was a referral from HA "A" to HA "B", the date the original HA received the report (notification, phone call, lab report) should be used.
		Case Closed Date	The date the investigation is closed in the Follow-up Status field.
		Case Status - UPDATED	<p>Note: Saskatchewan adheres to the case definitions for national Notifiable communicable diseases. The case definitions are included in the Sask CDC Manual and should be referred to and entered as appropriate.</p> <ul style="list-style-type: none"> • Confirmed – meets confirmed case definition for Saskatchewan as in the CDC Manual. Reports for monthly notifiable disease reports are based on confirmed case status. Clinical information must be considered before counting as a new case within disease-specific time periods. • Probable – meets probable case definition in the Sask CDC Manual where available (not all disease have probable case definitions). • Suspect – meets suspect case definition in the CDC Manual. • Clinical – meets clinical case definition in the Sask CDC Manual where available. • Possible – meets possible case definition in the Sask CDC Manual where available • Does not meet case definition – does not

			<p>meet case definition.</p> <ul style="list-style-type: none"> • Out of province case – case is not a resident of Sask. they are living temporarily (<6 months) in Sask. Refer to Rules of Residency. • Previously reported – previously reported in Sask (current or other Health Authority). Common for chronic CD's • Previously reported out of province – the case was reported outside of Sask. Common for chronic CD's and has moved to Sask. Routine medical care has identified the case. • Transferred and counted in another HA – transferred out of your Health Authority. State in the Notes section of the CD or STD module which authority the case was transferred to. • Person Under Investigation – all cases not yet reviewed by a public health investigator. <p>NOTE: All case status options except Person Under Investigation should be assigned by a public health investigator.</p>
		Case Status Date - UPDATED	Date the case status is assigned (as above [confirmed, probable, etc...]). The user will have to actively update the date to ensure the history of case status is accurate.
		User Responsible	Public Health Worker, who is currently responsible for the case. May change as case progresses.
		Physician	Select as per lab report.
		Further Differentiation	The field(s) appropriate to the organism should be filled out when the information becomes available on the lab result
STD	Encounter	Encounter Type	Normally set to notification or Lab Note.
		Encounter Date - UPDATED	It should be the earliest of all of these dates. Date case was reported to public health - This may be a phone call from the referring physician, it may be receipt of a notification form or most commonly is the lab reported date. Note - if this was a referral from HA "A" to HA "B", the date the original HA received the report (notification, phone call, lab report) should be used.
		Encounter Status - UPDATED	Should be open while the investigation is occurring. Should only be closed once the investigation and all reporting requirements have been entered. If closed prior to having all data elements completed, a note must be entered in the Notes screen.
		Care Provider	Public Health Worker, who is currently responsible for the case. May change as case progresses.
		Exam Category	Normally lab note.
	Symptoms	Start Date	If asymptomatic, use lab collection date.

	Diag-Treat	Disease Code	Lab Report: Disease.
		Status - UPDATED	See Case Status in CD above. Must match the case definitions as outlined in the CDC Manual.
		Status Date - UPDATED	Date the case status is assigned as suspect, probable, confirmed, transferred to another HA, etc... This is a system generated date that can be overwritten to the most accurate date.
LAB	Requisition	Placer Requisition ID	Lab report, Saskatchewan Disease Control Laboratory Lab: - Use the full Accession number from the lab report. *Note: The initial and confirmed lab reports have different accession numbers. Please use the one from the final confirmed report.
		External Source (Ordering provider)	Lab Report: Select physician/personnel. If ordering physician/personnel is not listed choose your MHO and place the name of physician/personnel in the comments field below. Inform HISC of new physician name.
		Comments	Use this box to place name of physician/personnel not listed in the drop down table. i.e. Nurse in Charge
		Lab	Choose the lab where lab report is from.
		Requisition Date	Lab Report: Specimen Collected Date.
	Test/Result	Test Result Status	Normally set to: 'Final results; results stored and verified. Only changed with a corrected result'.
		Collection Date	Lab Report: Specimen Collected Date
		Reported Date	Lab Report: Date Reported on lab result
	Result Information	Result	Usually set to Positive.
		Program Area	STD or CD depending on case.
		ASSIGN RESULT TO CASE	Link the lab results to the appropriate case. This step is <u>mandatory</u> for security reasons.

The HISC Service Desk can be reached by calling 1-888-316-7446 or locally at 337-0600, or email to: hiscservicedesk@health.gov.sk.ca