



RADIOLOGY INFORMATION SYSTEM (RIS) ACCOUNT REQUEST FORM

If you are unclear about any field below, call the Service Desk at 1-888-316-7446 or (306) 337-0600.

The Service Desk will complete the request within five business days from receiving the request.

Return to: Fax Number: 306-781-8480

Email: servicedesk@ehealthsask.ca

1. User Information

Type of request (check one): New User Change in User Type Inactivate User

User's Full Name (Printed):		Work Phone #:	
Working Title (Function):		Date Access Required:	
Email Address:			

2. Environment: Production EFQ R1Q

3. Account Information:

Does the User have an account to log on to the Regional Health Network?

- Yes, please provide the login ID: _____
- No, please submit an Access and Network Account Authorization Form.
- No, network account needed. S.I.P.P.A
- Remote Radiologist (does not use eHS PS360) CPSS # for PS360: _____

4. Regional Access (check Add or Remove for all applicable facilities)

Cypress

- | | | | |
|--|--|--|---|
| <input type="checkbox"/> Add <input type="checkbox"/> Remove | <input type="checkbox"/> Cypress Regional Hospital - Swift Current | <input type="checkbox"/> Add <input type="checkbox"/> Remove | <input type="checkbox"/> Shaunavon Hospital & Care Centre |
| <input type="checkbox"/> Add <input type="checkbox"/> Remove | <input type="checkbox"/> Herbert & District Integrated Facility | <input type="checkbox"/> Add <input type="checkbox"/> Remove | <input type="checkbox"/> Southwest IHC Facility - Maple Creek |
| <input type="checkbox"/> Add <input type="checkbox"/> Remove | <input type="checkbox"/> Leader Integrated Facility | | |

Five Hills

- | | | | |
|--|---|--|--|
| <input type="checkbox"/> Add <input type="checkbox"/> Remove | <input type="checkbox"/> Dr. F.H. Wigmore Regional Hospital - Moose Jaw | <input type="checkbox"/> Add <input type="checkbox"/> Remove | <input type="checkbox"/> St. Joseph's Hospital - Gravelbourg |
| <input type="checkbox"/> Add <input type="checkbox"/> Remove | <input type="checkbox"/> Assiniboia Union Hospital | | |

Heartland

- | | | | |
|--|---|--|---|
| <input type="checkbox"/> Add <input type="checkbox"/> Remove | <input type="checkbox"/> Kindersley Hospital and District Health Centre | <input type="checkbox"/> Add <input type="checkbox"/> Remove | <input type="checkbox"/> Rosetown Health Centre |
| <input type="checkbox"/> Add <input type="checkbox"/> Remove | <input type="checkbox"/> Biggar Hospital and District Health Centre | <input type="checkbox"/> Add <input type="checkbox"/> Remove | <input type="checkbox"/> Unity and District Health Centre |
| <input type="checkbox"/> Add <input type="checkbox"/> Remove | <input type="checkbox"/> Davidson Health Centre | <input type="checkbox"/> Add <input type="checkbox"/> Remove | <input type="checkbox"/> Outlook and District Health Centre |
| <input type="checkbox"/> Add <input type="checkbox"/> Remove | <input type="checkbox"/> Kerrobert Integrated Health Centre | | |

Kelsey Trail

- | | | | |
|--|---|--|---|
| <input type="checkbox"/> Add <input type="checkbox"/> Remove | <input type="checkbox"/> Athabasca Health Facility - Black Lake | <input type="checkbox"/> Add <input type="checkbox"/> Remove | <input type="checkbox"/> Kelvington and Area Hospital |
| <input type="checkbox"/> Add <input type="checkbox"/> Remove | <input type="checkbox"/> Melfort Hospital | <input type="checkbox"/> Add <input type="checkbox"/> Remove | <input type="checkbox"/> Nipawin Hospital |
| <input type="checkbox"/> Add <input type="checkbox"/> Remove | <input type="checkbox"/> Carrot River Health Centre | <input type="checkbox"/> Add <input type="checkbox"/> Remove | <input type="checkbox"/> Porcupine Carragana Hospital |
| <input type="checkbox"/> Add <input type="checkbox"/> Remove | <input type="checkbox"/> Hudson Bay Health Care Facility | <input type="checkbox"/> Add <input type="checkbox"/> Remove | <input type="checkbox"/> Tisdale Hospital |

Keewatin Yatthé

- | | | | |
|--|---|--|---|
| <input type="checkbox"/> Add <input type="checkbox"/> Remove | <input type="checkbox"/> La Loche Health Centre | <input type="checkbox"/> Add <input type="checkbox"/> Remove | <input type="checkbox"/> St. Joseph's Health Centre - Ile a la Crosse |
|--|---|--|---|

Mamawetan Churchill River

- | | |
|--|---|
| <input type="checkbox"/> Add <input type="checkbox"/> Remove | <input type="checkbox"/> La Ronge Health Centre |
|--|---|

Prince Albert Parkland

Add Remove

- Victoria Hospital - Prince Albert
 Parkland Integrated Health Centre - Shellbrook

Add Remove

- Spiritwood & Distract Health Centre

Prairie North

Add Remove

- Battlefords Union Hospital - North Battleford
 Lloydminster Hospital
 Maidstone Health Complex

Add Remove

- Meadow Lake Hospital
 Riverside Health Complex - Turtleford

Regina Qu'Appelle

Add Remove

- General Hospital - Regina
 Pasqua Hospital - Regina
 Wascana Rehabilitation Centre - Regina
 All Nations Healing Hospital - Fort Qu'Appelle
 Balcarres Integrated Care Centre
 Grenfell Health Centre
 Long Lake Integrated Facility - Imperial

Add Remove

- Broadview Union Hospital
 Indian Head Union Hospital
 Southeast Integrated Care Centre - Moosomin
 St. Joseph's Integrated Care Centre - Lestock
 Wolseley Memorial Union
 Montmartre Health Centre
 Whitewood Community Health Centre

Saskatoon

Add Remove

- Royal University Hospital - Saskatoon
 Saskatoon City Hospital
 St. Paul's Hospital - Saskatoon
 Humboldt District Health Complex
 Lanigan Hospital

Add Remove

- Rosthern Hospital
 Wadena Hospital
 Watrous Hospital
 Wynyard Integrated Hospital

Sun Country

Add Remove

- Weyburn General Hospital
 St. Joseph's Hospital - Estevan
 Arcola Health Centre
 Galloway Health Centre - Oxbow

Add Remove

- Redvers Health Centre
 Kipling Integrated Health Centre
 Radville Marion Health Centre

Sunrise

Add Remove

- Yorkton Regional Health Centre
 St. Peter's Hospital - Melville
 St. Anthony's Hospital - Esterhazy

Add Remove

- Canora Hospital
 Kamsack Hospital & Nursing Home

Saskatchewan Cancer Agency

Add Remove

- SCA SPBC Regina
 SCA SPBC Saskatoon

Add Remove

- SCA SPBC Mobile Bus

5. User Type Requested (select only one):

- DBC: Charge Services* Scheduling Management Proxy
 RadNet* Health Records Supervisor*
RadNet: Clerk Obstetrician* Transporter
 Health Records Clerk Radiologist (fill out section 6 if selected)**
 Mammography Technologist* Radiology Technologist*
 Nurse Read Only Office
Hybrid: Office Porter Tech Plus*
 Office Plus Tech*
eHealth: Data Management Service Desk

Other(please specify): _____

* need to add to Radiology Technologist User Group

** need to add to Radiologist User Group

6. Radiologist Information

Radiologist

Resident

Remote Radiologist (does not use eHS PS360)

Allow proxy by - list all radiologists that can proxy for the user listed (attach list if needed):

Allow proxy for - list all radiologists that the user listed can proxy for (attach list if needed):

7. Service Authorization

I acknowledge that the User is permitted access to the selected services.

Manager/Supervisor (if applicable)

Name:

(please print)

Signature:

_____ Date (YY/MM/DD)

Authorized Approver (required):

Name:

(please print)

Signature:

_____ Date (YY/MM/DD)

NOTE: All SHA requests must be sent from the Approver's SHA email account to servicedesk@ehealthsask.ca.

If you need the name of an Authorized Approver, please call the Service Desk 1-888-316-7446 or (306) 337-0600.
The most recent version of this form can be downloaded at <http://www.ehealthsask.ca/forms>.