

Health Registries

2130 11th Avenue, Regina, Saskatchewan, S4P 0J5 Toll Free: 1-800-667-7551 Fax: 306-787-8951

APPLICATION FOR MARRIAGE CERTIFICATE

Please read instructions carefully and print clearly. Incomplete applications WILL NOT be processed.

If boxes marked with an "*" are not filled in, your application is incomplete.

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ORDER DETAILS	Type of Product Requested		*Quantity Ty	Type of Product Requested			*Quantity		
	Framing Size Marriage Certificate (\$35.00)		Ce	ertified Photocopy of Regist	ied Photocopy of Registration of Marriage (\$55.00)				
			Ge	enealogical Photocopy of R	ealogical Photocopy of Registration of Marriage (\$55.00)				
MARRIAGE DETAILS	2 DETAILS OF PERSON NAMED ON CERTIFICATE ["Subject"]								
	3 *Subject's Last Name Prior to this Marriage 4 *Subject's F		irst Given Name		5 Subject's Second Given Name(s)				
	6 Subject's Last Name at Birth				7 *Subject's Date of Marriage - Month/Day/Year				
	8 *Subject's Place of Marriage - City/Town/Village/Other			, Saskatchewan	9 Marriage Registration Number an				
	10 Subject's Date of Birth - Month/Day/Year	ce of Birth - City/Town/Village/Other <u>AN</u> D Province/State <u>AN</u> D Country							
SPOUSE DETAILS	12 *Spouse's Last Name Prior to this Marriage 13 *Spouse's F		irst Given Name		14 Spouse's Second Given Name(s)				
	15 Spouse's Last Name at Birth			16 Spouse's Date of Birth - Month/Day/Year		irth - Month/Day/Year			
	17 Spouse's Place of Birth – City/Town/Village/Other AND Province/State AND Country								
APPLICANT DETAILS MAILING ADDRESS DETAILS	18 THE FOLLOWING MUST BE COMPLETED BY THE PERSON APPLYING FOR THE MARRIAGE CERTIFICATE ["Applicant"] *A readable photocopy of the Applicant's identification MUST be attached to this Application for Marriage Certificate.								
	19 *Applicant's First Given Name	cond Given Name(s)		21 *Applicant's Current Last Name					
	22 *Mailing Address - Apartment #- Street # - Street Name - P.O. Box				23 If Mailing Address is to a Business, Attention:				
	24 *City/Town/Village/Other	25 *Province/State		26 *Country		27 Postal / Zip Code			
	28 Telephone - Home	29 Telephone - Work	Cell	30 Email					
	31 *Reason Why Certificate is Requested			32 *Applicant's Relationship to Person Named on Certificate Myself Daughter Son Other:					
	33 *Method of Delivery Requested Mailed Picked Up Urgent Service	34 *Payment Method: CANADIAN FUNDS ONLY Debit or Cash - In Person Only Cheque or Money IF Visa , MasterCard (Complete Payment Information Form and attach to App			der - Payable to eHealth Saskatchewan ation)	35 *Payment Amou	ınt		
	36 *Signature of Applicant			37 *Date Applicant Signed Application - Month/Day/Year					
	*A readable photocopy of the Ap	oplicant's identificati	on MUST I	be attached to this	S Application for	Marriage Certifi	cate.		



Payment Method

Card Number		Expiry Date/							
Visa	MasterCard								
(Excludes Vis	a and MasterCard Debit)								
Total Amount Enclosed / Authorized \$									
Name on Card			Cardholder Signature						

Payment

- Do not send cash. It is against postal regulations to send cash through the mail.
- Persons living outside of Canada should obtain a Canadian money order.
- Payments by Cheque or Money Order should be made payable to "*eHealth Saskatchewan*". Payments by cheque will be held for 6 business days until Health Registries receives notification from the bank that the cheque has cleared.
- Urgent Service Additional Fee of \$30.00 Where rush service is required for a birth, death, or marriage certificate, clients may be able to request this Urgent Service option. If the application is complete, the information agrees with our records and the event is registered, the order will be processed as soon as possible.
 - o In order to request Urgent Service, one of the following criteria must be met.
 - a) Immediate Travel the client has already booked their holiday. The client must provide proof of the booking (i.e. trip itinerary).
 - b) Emergency Travel the client must travel due to personal emergency (i.e. family death occurred out of province).
 - You can request your documents be sent by courier or you can pick-up. Documents are available for pick-up during regular business hours in Regina only.
 - When picking up the documents, the following must be provided or the document will not be released:
 - the client must present identification
 - if picking up for someone else, the person picking up the document must have written authorization from the other party; plus identification
 - The Urgent Service fee is \$30.00 and is charged on a per order basis in addition to the cost of the requested documents.

Fees

- Certificates -\$35.00 or \$40.00
 - The certificate contains information extracted from the original registration.
- Certified Photocopies of Registration -\$55.00
 - A certified photocopy of a registration is a duplicate of the original registration.
 - Genealogical Photocopies of Registration Fee \$55.00
 - A genealogical photocopy of a Registration is a duplicate of the original registration and is stamped "For Genealogy Only".
- Registration Search \$25.00 for each search period of 3 or less consecutive years
 - The fee will be charged if a search of the registry is requested and no product is issued.