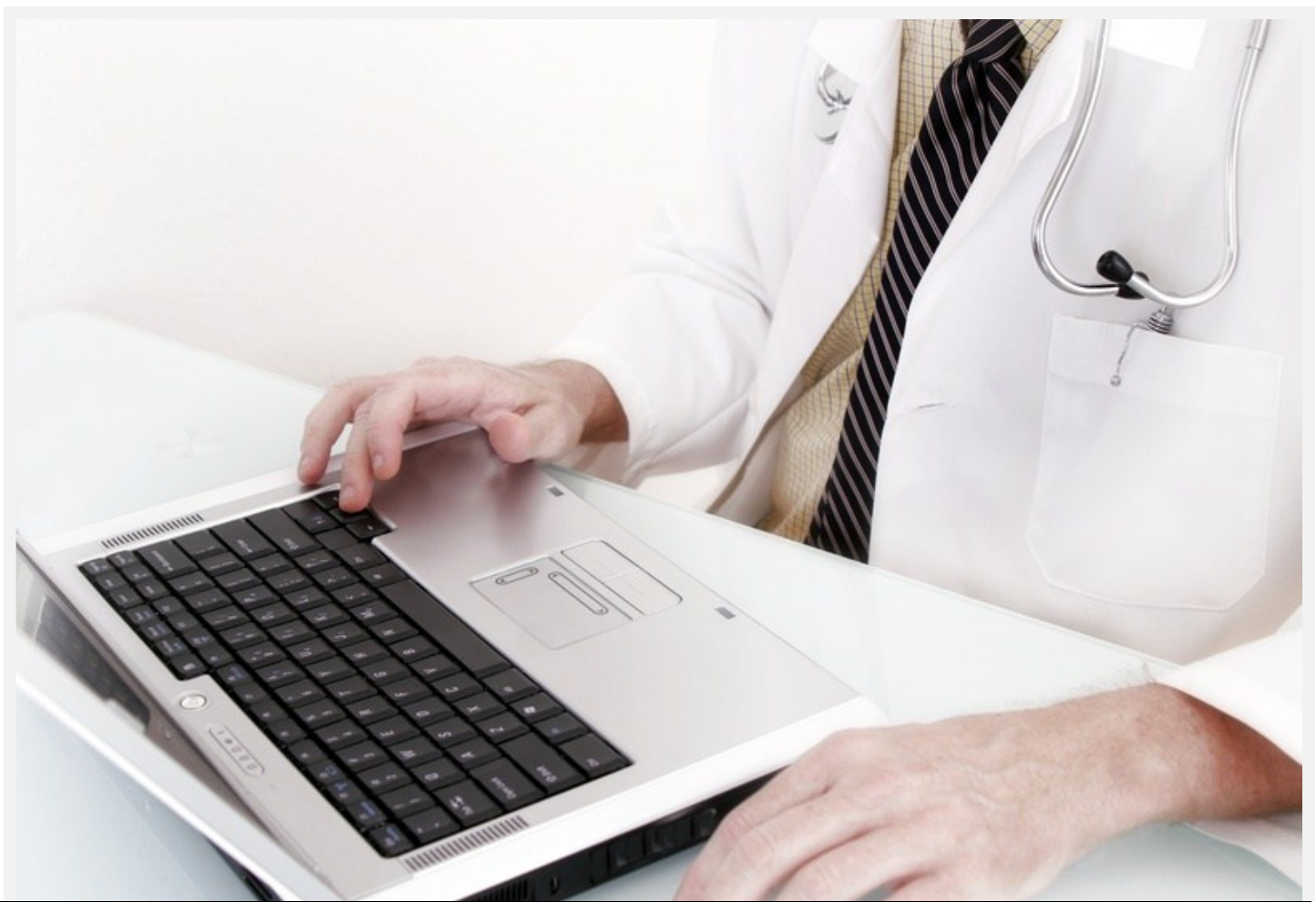


# Clinician's Guide to ePrescribing in PIP

The Pharmaceutical Information Program



# ePrescribing



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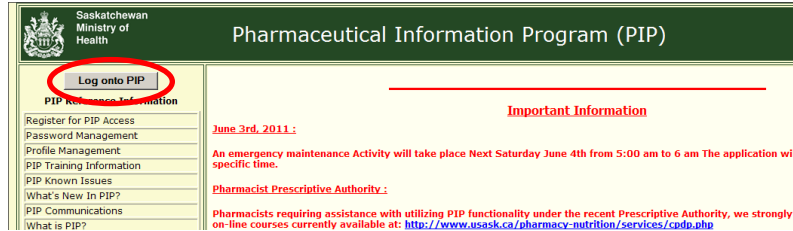
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# ePrescribing



## Login and Facility Selection

You will login to PIP through the PIP Web page at: <https://pip.ehealthsask.ca/> by clicking the **Log into PIP** button.

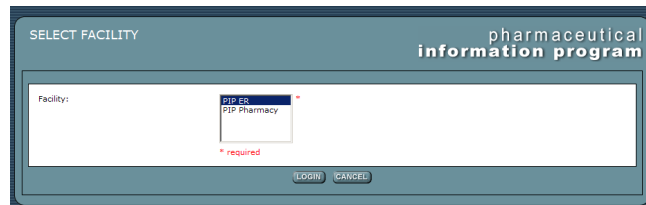


The *Login* Screen will appear.

1. Enter your Login ID.
2. Enter Password.
3. Click **Continue** or **Enter**.

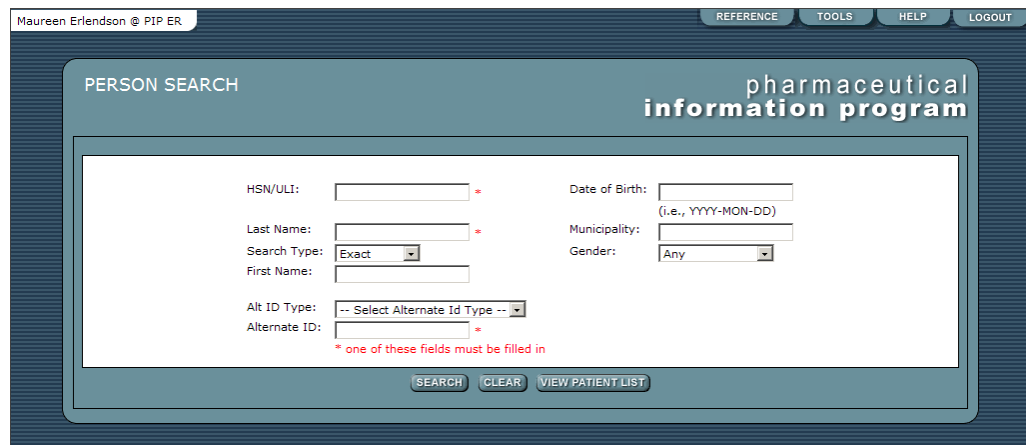


The *Facility* Screen allows the user to identify which facility they are working on behalf of.



If you work at more than one facility, the *Select Facility* Screen will appear.

4. Choose your present work facility by clicking on the facility name. When it is highlighted, click **Login** or **Enter**. The *Person Search* Screen will appear.



# ePrescribing



## The Medication Profile

1. In the *Person Search* Screen, enter search criteria into at least one field marked with an asterisk (\*). Click **Search** or **Enter** to execute the search.
2. Click on the **Person Name** to choose this result and be linked to that individual's *Person Confirmation* Screen.
3. Click **New Search** to return to the *Person Search* Screen in which all search criteria will be cleared.
4. Click **Refine Search** to return to the *Person Search* Screen with all the previously entered criteria still available.

Full Name	Age	Municipality	Date of Birth	Gender
Engel, A	50 Years	MOOSE JAW	1960-Jul-20	Male
Engel, B	4 Years	SASKATOON	2006-Jul-14	Female
ENGEL, BABY	13 Months	MOOSE JAW	2010-Mar-20	Male
Engel, C	8 Years	ESTEVAN	2002-May-30	Female
Engel, D	20 Years	SASKATOON	1982-Jul-02	Female
Engel, E	12 Years	ESTEVAN	1998-Nov-23	Female
Engel, F	49 Years	REGINA	1961-Sep-29	Male
Engel, G	21 Years	YORKTON	1989-Aug-14	Female
Engel, H	4 Years	SASKATOON	2006-Jul-14	Female
Engel, I	23 Years	DOS RIVER	1977-Jul-29	Male
Engel, J	78 Years	DEEDEN	1933-Apr-05	Male
Engel, K	87 Years	OUTLOOK	1923-Nov-23	Male
Engel, L	21 Years	YORKTON	1989-Aug-14	Female
Engel, M	2 Years	YORKTON	1993-Jul-27	Female

The *Person Confirmation* Screen provides demographic information of the individual, allowing the user to verify they have the correct person before proceeding any further.



It is required that you choose a reason for accessing the profile. The **Other Field** requires at least 10 characters.

5. Click the **Person Confirmed** button to access the user to the *Medical Profile Viewer* Screen.

# ePrescribing



## Masked Medication Profile

To Access a Masked Profile:



All Saskatchewan Residents have the right to mask their medication profile.

1. Click Record Authorization on the *Person Confirmation* Screen. This will cause the *Mask Status* Screen to appear.

2. Choose both the reason and duration for viewing the profile. *Note that there are only 3 circumstances that allow a user to view a masked profile.*
3. Click **Print Form** to obtain paper documentation for users personal files. Users must print before clicking **Continue** if they want a document from the system.
4. Click **Continue** to view the medication profile of the client.
5. Click **Cancel** to return to the *Person Confirmation* Screen.

# ePrescribing



There are 5 possible icons that could be displayed beside a prescription.

**White paper with the corner folded:** A Prescription Review Program prescription

**Upside down orange triangle:** A recorded contraindication. This icon links to the details.

**A green circle with a white P:** The source of information is the Prescription Drug Plan database

**A blue circle with a white i:** An FYI prescription

**A yellow sticky note:** An informational note is attached to this prescription

## Medication Profile Information

DRUG	DOSE	FREQ	STATUS
CRESTOR 10 MG TABL...	1 TAB	QD	Pending
Metformin HCL 500 ...	3 TAB	QD	Pending
Warfarin Sodium 1 ...	Adjust as Directed		Pending
PENICILLINE V 300 ...	1 TAB	QD	Pending

FILL DATE	DRUG NAME	QTY	FREQUENCY	DAYS	PRESCRIBER PHARMACY
2008-07-23	APO-IMIPRAMINE 50 ...	136 TAB		34	Kozakavich, Ronald Pharmasave #433
2008-07-23	APO-LORAZEPAM 1 MG...	14 TAB		7	Wildenboer, Wilhelmina Lakeshore Pharmacy
2008-07-23	APO-LORAZEPAM 1 MG...	30 TAB		30	Goluboff, Steven Safeway Food & Drug Pharmacy #341
2008-07-23	APO-MEFENAMIC 250 ...	40 CAP		10	Stewart, Boyd Pharmasave 416
2008-07-23	APO-OMEPRAZOLE 20 ...	34 CAP		34	Prescriber, Unknown Yorkton Co-op - Drug Dept.
2008-07-23	APO-PERINDOPRIL 8 ...	34 TAB		34	Muhammad, Ifat Shoppers Drug Mart #427
2008-07-23	APO-RAMIPRIL 10 MG...	35 CAP		50	Prescriber, Unknown Shoppers Drug Mart Ltd.
2008-07-23	ASPIRIN 81 MG TAB...	34 TAB		34	Khurana, Mahesh Shoppers Drug Mart #403
2008-07-23	ASPIRIN ARTHRITIS ...	28 TAB		28	Ugwumba, Rukevwe Avon Rexall Drug Store
2008-07-23	AVAPRO 300 MG TABL...	34 TAB		34	Pilot, Lorne Drugstore Pharmacy 1536

**SIXTH, CHARLIE** HSN: 623 456 792 Gender: Male Age: 46 Years | 1961-Sep-29

**PERSON LOOKUP**

**DRUG ALLERGIES (D)** L - Salicylat...?

**NON-DRUG ALLERGIES (ND)** L - Shell fish?

**INTOLERANCES** H - Penicilli...? L - peanuts?

The top of the medication profile provides a quick summary of the allergy/intolerance information for the patient. If allergies/intolerance are recorded, they identify the reaction type as:

- High - H
- Medium - M
- Low - L.

Next the name of the allergen is listed. The “?” behind the allergen name indicates a suspected (not confirmed) allergy/intolerance.

**ACTIVE RX** | Rx HISTORY | ALLERGIES

PRINT MENU | MULTIPLE RX OPTIONS | DISPENSED DRUGS

**Active Prescriptions**

DRUG	DOSE	FREQ	DAYS	STATUS
CRESTOR 10 MG TABL...	1 TAB	QD		Pending
Metformin HCL 500 ...	3 TAB	QD		Pending
Warfarin Sodium 1 ...	Adjust as Directed			Pending
PENICILLINE V 300 ...	1 TAB	QD		Pending

**External Rx Information**

DRUG	DOSE	FREQ	STATUS
GLYCON 500 MG TABL...			20 Filled
TYLENOL NO.1 FORTE...			My Pharmacy 50 pills Sept 1...

**Recently Active Prescriptions**

DRUG	DOSE	FREQ	STATUS
APO-IMIPRAMINE 50 ...			Filled
APO-LORAZEPAM 1 MG...			Filled
APO-OMEPRAZOLE 20 ...			Filled
APO-PERINDOPRIL 8 ...			Filled
APO-RAMIPRIL 10 MG...			Filled
ASPIRIN 81 MG TAB ...			Filled
ASPIRIN ARTHRITIS ...			Filled
AVAPRO 300 MG TABL...			Filled
CENTRUM TABLET			Filled
DIAMICRON MR 30 MG...			Filled
DIOVAN 160 MG TABL...			Filled
DOCUSATE SODIUM 10...			Filled
DOM-CITALOPRAM 20 ...			Filled
DOM-PAROXETINE 20 ...			Filled
ENTROPHEN 81 MG TA...			Filled

The left panel has a possible 4 tabs that show and display data when the user clicks on them. They are:

- Active Rx
- Rx History
- Allergies
- EDS (*The EDS tab will only appear if the patient has an EDS application.*)

The right hand panel displays a dispensing report for the last 4 months for the patient.

**History of Dispensed Drugs (4 Months)**

FILL DATE	DRUG NAME	QTY	FREQUENCY	DAYS	PRESCRIBER PHARMACY
2008-07-23	APO-IMIPRAMINE 50 ...	136 TAB		34	Kozakavich, Ronald Pharmasave #433
2008-07-23	APO-LORAZEPAM 1 MG...	14 TAB		7	Wildenboer, Wilhelmina Lakeshore Pharmacy
2008-07-23	APO-LORAZEPAM 1 MG...	30 TAB		30	Goluboff, Steven Safeway Food & Drug Pharmacy #341
2008-07-23	APO-MEFENAMIC 250 ...	40 CAP		10	Stewart, Boyd Pharmasave 416
2008-07-23	APO-OMEPRAZOLE 20 ...	34 CAP		34	Prescriber, Unknown Yorkton Co-op - Drug Dept.
2008-07-23	APO-PERINDOPRIL 8 ...	34 TAB		34	Muhammad, Ifat Shoppers Drug Mart #427
2008-07-23	APO-RAMIPRIL 10 MG...	35 CAP		50	Prescriber, Unknown Shoppers Drug Mart Ltd.
2008-07-23	ASPIRIN 81 MG TAB...	34 TAB		34	Khurana, Mahesh Shoppers Drug Mart #403
2008-07-23	ASPIRIN ARTHRITIS ...	28 TAB		28	Ugwumba, Rukevwe Avon Rexall Drug Store
2008-07-23	AVAPRO 300 MG TABL...	34 TAB		34	Pilot, Lorne Drugstore Pharmacy 1536

# ePrescribing



## Entering Allergy/Intolerance Information

To Update information:

1. In the medication profile select the **Allergies** tab. Clicking the **Allergy/Intolerance Name** will bring up details on the right side panel.
2. Click **Update** and the *Update* Screen will appear.

ACTIVE Rx				Rx HISTORY				ALLERGIES			
<b>Drug Allergies</b>								<input type="button" value="NEW"/>			
NAME	SEVERITY	STATUS	AUTHORIZED BY								
Penicillins	Moderate	Active	Engel, Helen								
<b>Non-Drug Allergies</b>								<input type="button" value="NEW"/>			
NAME	SEVERITY	STATUS	AUTHORIZED BY								
pollen	Low	Active	Trainer, dddd								
<b>Drug Intolerances</b>								<input type="button" value="NEW"/>			
NAME	SEVERITY	STATUS	AUTHORIZED BY								
Review not done											
<b>Non-Drug Intolerances</b>								<input type="button" value="NEW"/>			
NAME	SEVERITY	STATUS	AUTHORIZED BY								
Review not done											

**CURRENT ALLERGY DETAILS** | HISTORY OF CHANGES

**DRUG ALLERGY**

**Penicillins**

CURRENT: 2011-Jan-11 by E  
 REPORTED BY:  
 EFFECTIVE DATE:  
 REPORTED DATE:  
 STATUS:  
 CONFIRMED STATUS:  
 ALLERGY SEVERITY:  
 REACTION SEVERITY:  
 Moderate

**NOTES (sorted by date)**

CREATED ON: 2011-Jan-11 by  
 Itchy

**UPDATE DRUG ALLERGY**

**Penicillins**

REASON FOR CHANGE: New Information  
 EFFECTIVE DATE: 2011-Jan-11  
 STATUS:  Active  
 CONFIRMED STATUS:  Suspected  Confirmed  
 ALLERGY SEVERITY:  Low  Moderate  High

COMMENTS

DATE REPORTED: 2011-Jan-11  
 RECORDED BY: Trainer, sssaa (UNLIC)  
 DATE RECORDED: 2011-Jan-11

REACTION TYPE	DESCRIPTION	ADD	REMOVE
<input type="checkbox"/> Rash - Moderate	hives generalized		
<input type="checkbox"/> -- Select a Reaction Type --			

3. Complete the fields.
4. Click **Save**.

To Record an Allergy/Intolerance

1. In the medication profile select the **Allergies** tab click **New**.
2. Choose **Record Allergy And Or Intolerance Information** - this will only appear if no information exists. If allergy/intolerance information exists go to next step.

**INITIAL REVIEW**

Record allergy and/or intolerance information.

Patient declares: No known allergies or intolerances.

3. Select Allergen from drop down list or click **Find Other Allergen** then **Search**.
4. Find a drug.
5. Click **Continue**.
6. Complete fields.
7. Click **Save and Continue**.

**DRUG ALLERGY** | **NON-DRUG ALLERGY** | **DRUG INTOLERANCE** | **OTHER**

**NEW DRUG ALLERGY**

ALLERGEN:

**NEW DRUG ALLERGY**

**Sulfa (Sulfonamide Antibiotics)**

EFFECTIVE DATE: 2011-May-18  
 STATUS:  Active  Resolved  Refuted  
 CONFIRMED STATUS:  Suspected  Confirmed  
 ALLERGY SEVERITY:  Low  Moderate  High

REACTION TYPE:

REACTION DESCRIPTION

COMMENTS

DATE REPORTED: 2011-May-18  
 RECORDED BY: Trainer, sssaa (UNLIC)  
 DATE RECORDED: 2011-May-18



Only a physician has permission to "confirm" an allergy.

# ePrescribing



## Entering Allergy/Intolerance Information

### To Record a New Non-drug Allergy/Intolerance

1. In the medication profile select the **Allergies** tab.
2. In the Non-drug Allergy or intolerance field, click **New**.
3. Complete fields.
4. Click **Save**.

### To Reclassify Drug Allergy/Intolerance

1. In the medication profile select the **Allergies** tab.
2. Click **Allergy/intolerance Name** and it will bring up details on the right side panel.
3. Click **Reclassify**.
4. Complete the fields.
5. Click **Save**.

### To Refute/Resolve an Allergy/Intolerance

1. In the medication profile, select **Allergies** tab.
2. Clicking the **Allergy/Intolerance Name** will bring up details on the right side panel.
3. Click **Refute** or **Resolve**.
4. Complete fields.
5. Click **Save**.



The system will not allow the reclassification of non-drug allergies and intolerances.



If a user refutes an allergy they will not see any related contraindication warnings.



# ePrescribing



Only active prescriptions can be placed on hold. The prescription remains on the

## Hold/Discontinue/Revoke Prescriptions

### To Place a hold on a Prescription:

1. Click **Drug Name** to open *Rx detail* Screen.
2. Click **Hold Rx** tab. This will cause in the *Modify Rx* Screen to appear.

3. Select a reason for placing a hold on the Rx from the **Reason** drop down menu.
4. Click **Save** or **Save and Print Rx**.

### To Discontinue a Prescription:

1. Click **Drug Name** to open *Rx detail* Screen.
2. Click **Discontinue Rx**. This will cause in the *Modify Rx* Screen to appear.
3. Select a reason for discontinuing the Rx from the **Reason** drop down menu.
4. Click **Save** or **Save and Print Rx**.

### To Revoke or Cancel a Prescription:

1. Click **Drug Name**.
2. Click **Cancel Refills**.

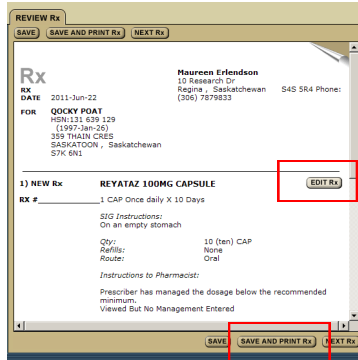
DRUG	DOSE	FREQ	DAYS	STATUS
<b>Continuous</b>				
GLYCON 500 MG TAB...	1 TAB	QD		Revoked
Warfarin Sodium 1...	Adjust as Directed			Hold
Warfarin Sodium 2...	1 TAB	QD		Hold
<b>Short-Term</b>				
PREDNISONE 50 MG ...	Variable			Hold

This will change the status of the Rx to Revoked.

# ePrescribing



## Hold/Discontinue/Revoke Prescriptions



At this point the user may create a second prescription by clicking the **Next Rx** button. If there is a problem with the information click **Edit Rx** to return to the prescription fields and change what information is wrong or missing.



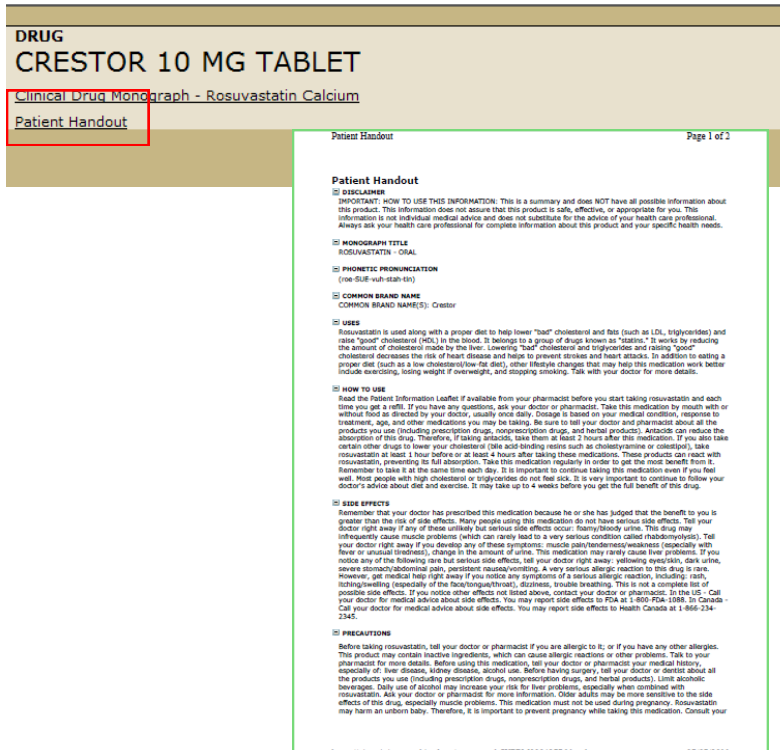
Print options work on popup blockers so it is important that they accept pop ups from the site.

If the prescription is as the prescriber wants it then:

8. Click **Save and Print**.
9. Confirm **All Pages Printed OK**.

**Note:**

- At anytime in the process you can end the prescribing process by clicking the **Abandon Rx** button.
- Clicking the **Change Drug** button allows user to begin with a new drug search.
- Clicking the **Monograph** button provides a clinical drug monograph and a patient hand out.



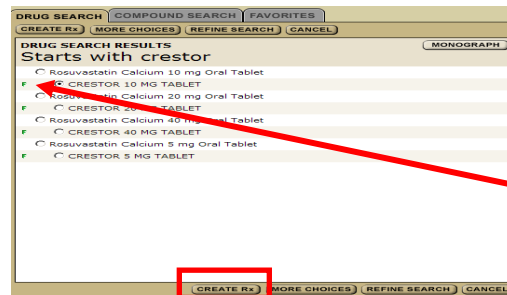
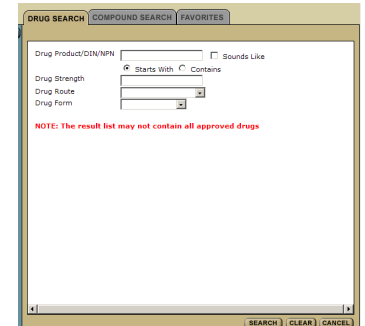
# ePrescribing

## Creating a Simple Prescription



The *Simple Rx* Screen allows the user to create a new Rx with a simple dosage specification.

1. In the medication profile, click **New Rx** button and a *Drug Search* Screen will appear on right panel.
2. Enter **Drug Name** (strength & route are optional).
3. Click **Search** and results appear.
4. Click the **Radio** button beside the drug name to pre-  
scribe.
5. Click **Create Rx**.

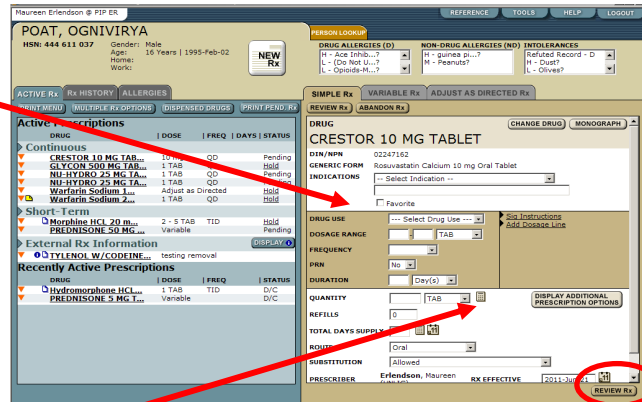


If the drug is covered under the Saskatchewan Formulary a green F will appear to the left of the drug name.



Clicking the **Add to Favourites** button will save this medication to the **Favourite** tab.

At this point the system will complete a drug to drug and drug to allergy/intolerance review and display any contraindications. Once any displayed contraindication are viewed and/or managed, the user will be presented with the *Create Prescription* Screen. See *Managing Contraindications* for more details. (Page 17)



Required fields are:  
**Drug Use**  
**Dosage**  
**Frequency**  
**Duration**



Clicking the **Calculator** icon will calculate the total amount of medication prescribed and fill in the quantity field.

6. Complete all required fields. *Note that Sig instructions can be added by clicking on the link beside the Drug Use field.*
7. Click **Review Rx**.

At this point the system will do:

- ▶ Drug to drug check
- ▶ Drug to allergy/intolerance check
- ▶ Dosage indicator check
- ▶ Duplicate therapy check

Any detected contraindications will be displayed for viewing and/or management. Once any displayed contraindication are managed the user will be presented with the *Create Prescription* Screen.

# ePrescribing



Drugs used frequently by a prescriber can be stored in a list reducing the time required in the prescribing process.

## Prescriber's List of Favorites

Prescribers are able to save a list of favourite drugs allowing them to reduce time in the prescribing process. Favourites are tied to a user ID and will be available to the user regardless of the patient or facility.

To create a list of favourite drugs:

1. In the medication profile, click **New Rx** button – *Drug Search* Screen will appear on right panel.
2. Enter **Drug Name** (strength & route are optional).
3. Click **Search** – results appear.
4. Click **Radio** button beside drug name.
5. Click **Create Rx**.

When the Rx Screen appears:

6. Click in the box beside **Favourite**. This will cause the drug to be added to your list of favourites.

To prescribe using your favourite list:

1. In the medication profile, click **New Rx** button – *Drug Search* Screen will appear on right panel.
2. Click on the **Favourites** tab to view the drug list you have created.
3. Choose a drug by clicking on the **Radio** button beside the drug name.
4. Click the **Create Rx** button and continue with the ePrescribing process

# ePrescribing



## Creating an Adjust as Directed Prescription

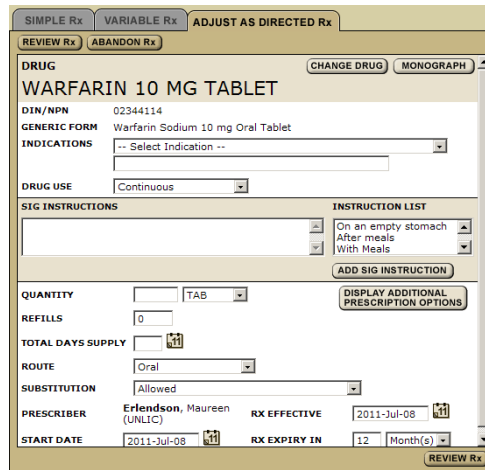
1. In the medication profile click **New Rx** button – *Drug Search* Screen will appear on right panel.
2. Enter **Drug Name** (strength & route are optional).
3. Click **Search** – results appear.
4. Click **Radio** button beside drug name.
5. Click **Create Rx**.



At this point the system will complete a drug to drug and drug to allergy/intolerance review and display any contraindications. Once any displayed contraindications are managed, the user will be presented with the *Create Prescription* Screen.



These Rx do not have an explicit dosage specification allowing the dosage to change through time.



6. Choose **Adjust as Directed** tab.
7. Complete all required fields. Use the **Sig Instructions** field to provide dosage details.
8. Click **Review Rx**.

At this point the system will do:

- Drug to drug check
- Drug to allergy/intolerance check
- Dosage indicator check
- Duplicate therapy check

Any detected contraindications will be displayed for viewing and or management. Once any displayed contraindication are managed, the user will be presented with the *Create Prescription* Screen. At this point the user may create a second prescription by clicking the **New Rx** button. If there is a problem with the information, click **Edit Rx** to return to the prescription fields and change what information is wrong or missing.

If the prescription is as the prescriber wants it then:

9. Click **Save and Print**.

# ePrescribing



## Creating a Variable Prescription

1. In the medication profile, click the **New Rx** button and the *Drug Search* Screen will appear on right panel.
2. Enter **Drug Name** (strength & route are optional).
3. Click **Search** causing the results to appear.
4. Click the **Radio** button beside the drug name.
5. Click **Create Rx**.



DRUG SEARCH RESULTS  
00156876

LIST FOR Erlendson, Maureen (UNLIC)

PREDNISONE 5 MG TABLET  
C 1-3 TAB QD X 12 Days: Short term

PREDNISONE 5 MG TABLET

At this point the system will complete a drug to drug and drug to allergy/intolerance review and display any contraindications. Once any displayed contraindication are managed the user will be presented with the *Create Prescription* Screen.



The *Variable Prescription* Screen allows the user to prescribe a drug that has a varying dosage line.

Prednisolone Sod Phosphate 1 % Ophthalmic Drops

INITIAL-FINAL DOSE | FREQ | VARY BY | EVERY

0 | DROPS | | DROPS | Day(s)

**GENERATE DOSAGE**

6. Choose **Variable Rx** tab.
7. Complete all required fields. Note that this type of prescription requires you to enter a dosage formula.

4 | 12 | DROPS | BID | 3 | 5 | Day(s)

8. Click **Generate Dosage**. This creates a number of dosage lines.
9. Click **Review Rx**.

At this point the system will do:

- Drug to drug check
- Drug to allergy/intolerance check
- Dosage indicator check
- Duplicate therapy check

Any detected contraindications will be displayed for management. Once any displayed contraindication are managed, the user will be presented with the *Create Prescription* Screen. If there is a problem with the information click **Edit Rx** to return to the prescription fields and change what information is wrong or missing. If the prescription is as the prescriber wants it then:

10. Click **Save and Print**.

4 | DROPS | BID | 5 | Day(s)

7 | DROPS | BID | 5 | Day(s)

10 | DROPS | BID | 5 | Day(s)

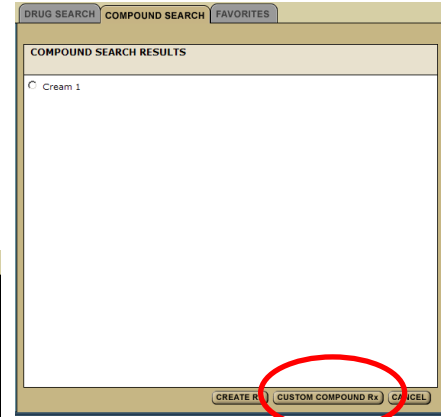
12 | DROPS | BID | 5 | Day(s)

# ePrescribing



## Creating a Compound Prescription

1. In the medication profile click the **New Rx** button and the *Drug Search* Screen will appear on right panel.
2. Choose the **Compound Rx** tab. If any favourites exist choose a favourite and click **Create Rx**. To start a new compound click **Custom Compound**.
3. Complete all required fields. In the case of compound prescriptions, the prescriber enters all the



relevant dispensing information in the compound details f



The system can not do any contraindication checking for compounds.

4. Click **Review Rx**.

At this point the user may create a second prescription by clicking the **New Rx** button. If there is a problem with the information, click **Edit Rx** to return to the prescription fields and change what information is wrong or missing.

If the prescription is as the prescriber wants it then:

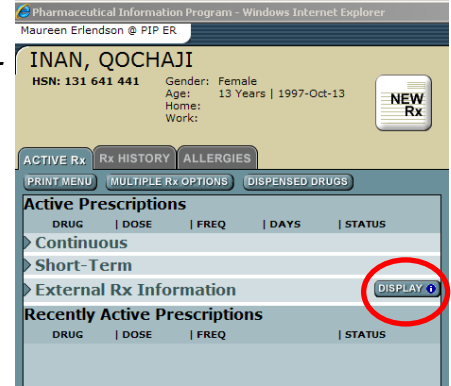
5. Click **Save and Print**.

# ePrescribing



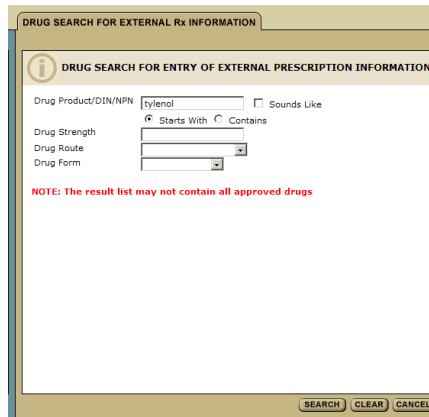
## Create an FYI Prescription

1. In the medication profile, click the **Display** button (located on the left side beside the **External Rx Information** heading). If another FYI prescription is on the profile click **Add** to be taken to the *Drug Search* Screen – otherwise continue with the next step.

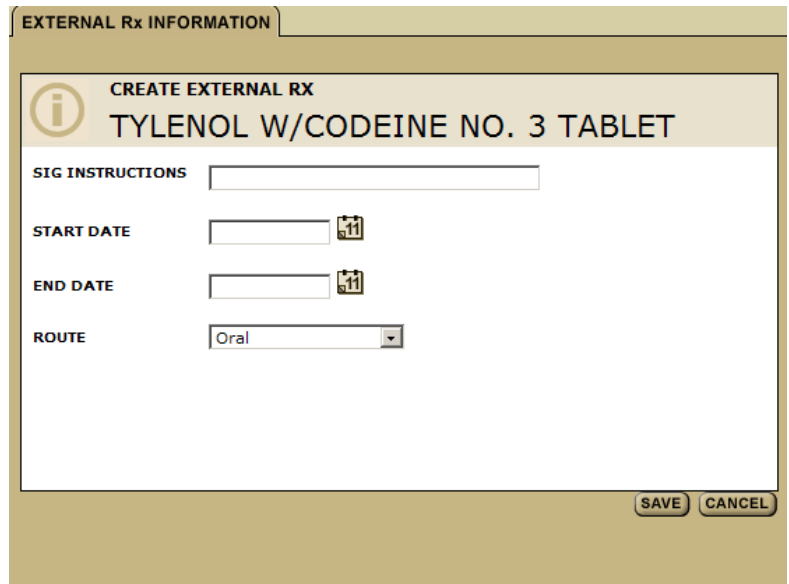


FYI prescriptions: are medication the patient is already taking but, for various reasons, is missing from the profile. This process does not result in a paper prescription but is intended to allow health care professional the ability to keep a patient profile updated.

2. Enter **Drug Name**.
3. Click **Search**.
4. Click the **Radio** button beside drug name – the *External Rx Information* Screen will appear.



5. Complete all required fields.
6. Click **Save**.





# ePrescribing



There are 2 levels of warnings they are:

- **Red** – mandatory management
- **Yellow** – optional management

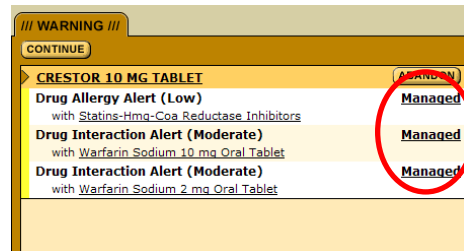
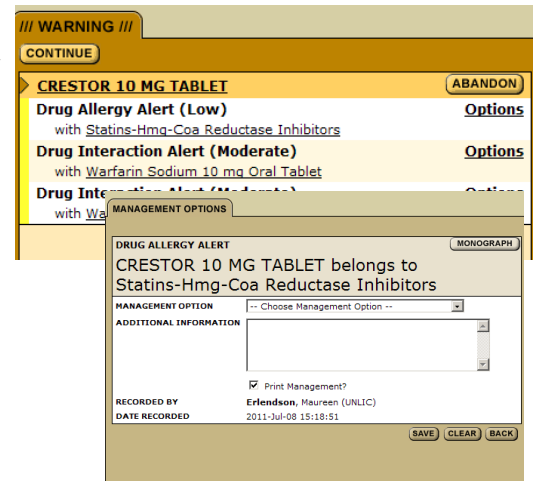
## Managing Contraindications

During the prescribing process the user may be alerted by the system to 4 contraindications they are:

- Drug to Drug (DDI)
- Drug to Allergy/Intolerance (DAI)
- Duplicate Drug Therapy (overlap greater than 1 day & contain similar ingredients)
- Dosage Indicator (First Data Bank (FDB) source of information)

### To Managing Drug to Drug Interactions:

1. When the Warning appears, if the color band is yellow, you can choose to manage the option or you can click the **Continue** button to complete the Rx. You can also choose to abandon the Rx by clicking on the **Abandon** button.
2. If you choose to manage the interaction, click the **Option** link.
3. Complete any fields.
4. Click **Save**.

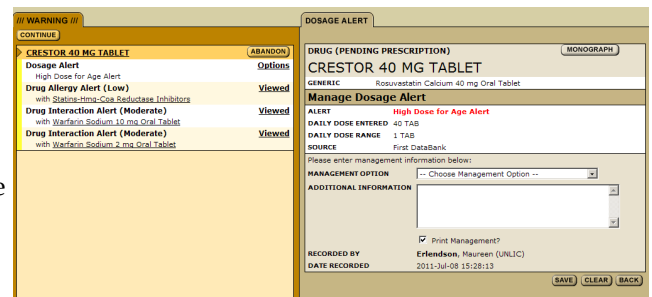


The screen will now indicate that the interactions have been managed.

5. Click **Continue** to complete the Rx.

### To Manage Drug to Allergy/Intolerance Interactions, Duplicate Therapy Warnings and Dosage Warnings:

1. Click the **Option** link.
2. Complete the fields
3. Click **Save**.
4. Click **Continue** to complete the Rx.



# ePrescribing



## Renewing a Prescription

1. In the medication profile, click the **Drug Name** to open the *Rx Details* Screen.



This example is a Simple Rx. Other types of prescriptions are renewed in the same way.

2. Click **Renew Rx** to open the **Simple Rx** tab on the right panel.

At this point the system will check for contraindications. Any detected contraindications will be displayed for management. Once any displayed contraindications are managed the user will be presented with the *Create Prescription* Screen. If the system believes there are some days supply of medication still available, it will provide the user with the opportunity to adjust the days remaining prior to accessing the *Renew Rx* Screen.



The **Multiple Rx Option** button allows users to renew multiple prescriptions at one time.

3. Click **Renew**.
4. Change any of the fields
5. Click **Review Rx**.

The original prescription is moved directly into prescription history. At this point the user may create a second prescription by clicking the **Next Rx** button. If there is a problem with the information click **Edit Rx** to return to the prescription fields and change the information that is wrong or missing. If the prescription is as the prescriber wants it then:

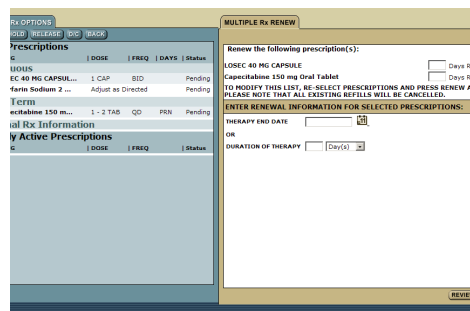
6. Click **Save and Print**.

# ePrescribing



## Multiple Rx Options

Clicking **Multiple Rx** button causes the *Multiple Rx* Screen to re-display on the left panel. Providing you with the options to Renew, Hold, Release or Discontinue prescriptions.

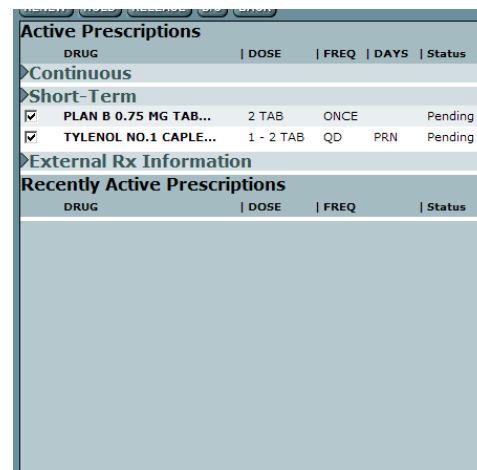
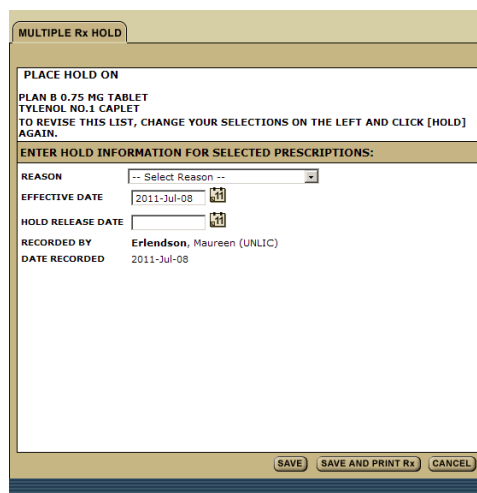


### To Renew Multiple Rx:

1. In the medication profile click the **Multiple Rx** button (located on left side above Active Rx).
2. Choose the drugs to be renewed by clicking **Radio** button beside the drug name.
3. Click **Renew**.
4. Identify if the number of days remaining on the prescription is different than PIP assumes enter the confirmed number in the **Days' Remaining** field.
5. Select one of the two prescription time periods by filling out one of the fields: **Therapy End date** or **Duration of Therapy**.
6. **Click Review**. Any detected contraindications will be displayed for management. Once any displayed contraindication are managed the user will be presented with the *Create Prescription* Screen. If there is a problem with the information click **Edit Rx** to return to the prescription fields and change what information is wrong or missing. If the prescription is as the prescriber wants it then:
7. Click **Save and Print**.

### To Hold Multiple Rx:

1. In the medication profile click the **Multiple Rx** button.
2. Choose the drugs to renew by clicking the **Radio** button beside name.



3. Click **Hold**. You are not able to multiple hold any external prescription.
4. Complete fields.
5. Click **Save**.



You are not able to mass renew :  
**Variable Prescriptions**  
**Adjust as directed Prescriptions**  
**PRN Prescriptions**  
**Non-PIP generated prescriptions**  
 However, all of these may be renewed on an individual basis.

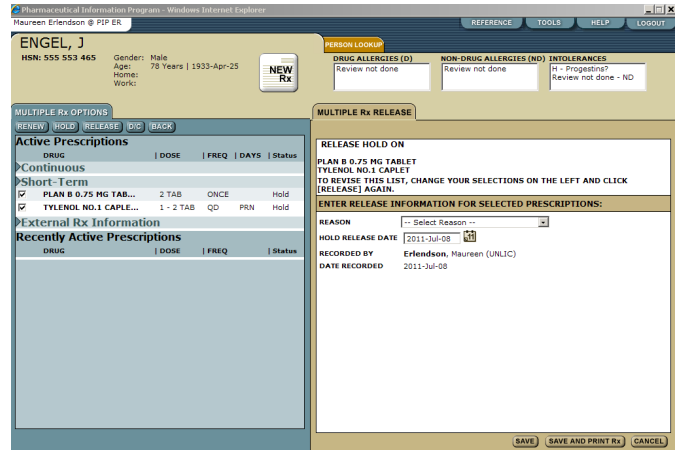
# ePrescribing



## Multiple Rx Options

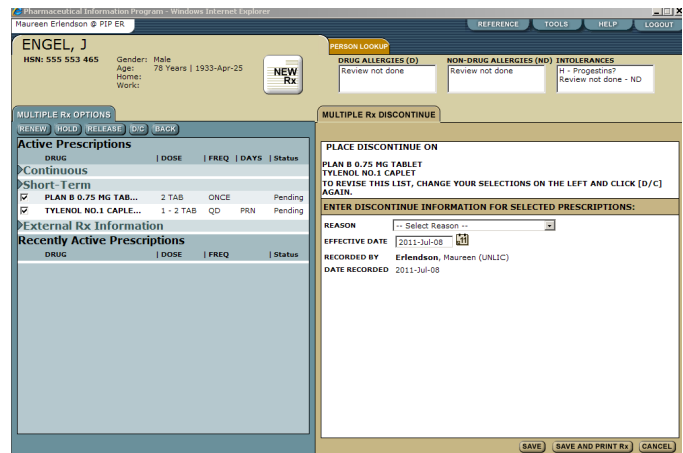
### To Release Multiple Rx:

1. In the medication profile click the **Multiple Rx** button.
2. Choose the medications that are on hold and which you wish to release the hold, by clicking **Radio** button beside the drug name.
3. Click the Release button.
4. Complete fields.
5. Click **Save**.



### To Discontinue Multiple Prescriptions:

1. In the medication profile click the **Multiple Rx** button.
2. Choose the medications you wish to discontinue by clicking the **Radio** button beside the drug name.
3. Click the D/C button.
4. Click the D/C button.
5. Complete fields.
6. Click **Save**.



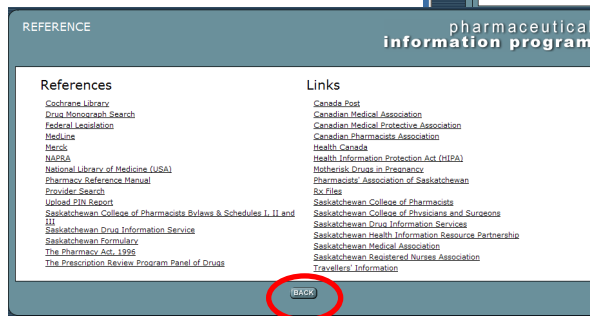
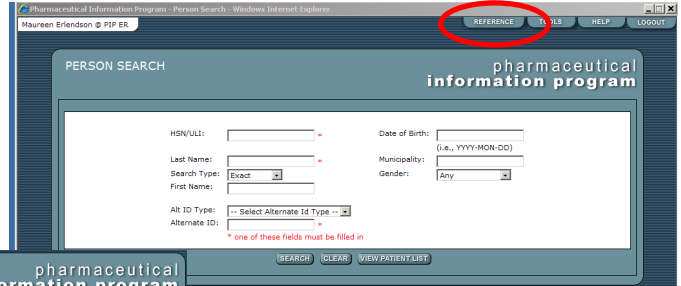
# ePrescribing



## Tools and Reference Tabs

The Reference tab provides many pertinent medial links.

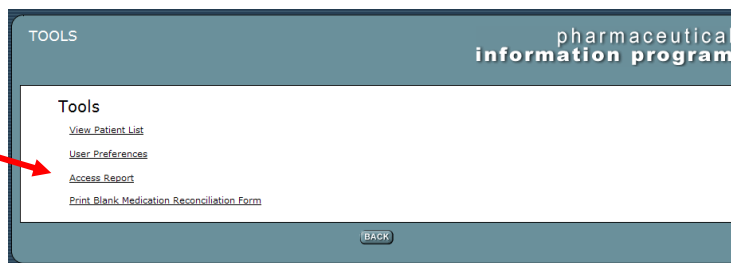
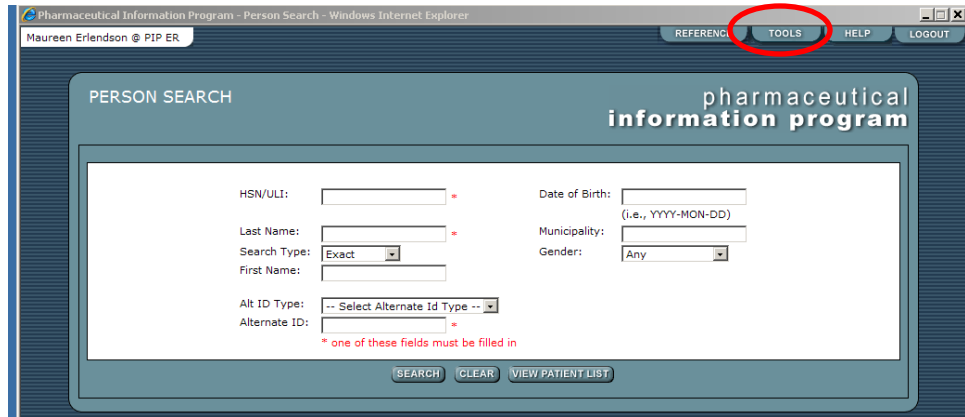
1. Click on the **Reference** tab.
2. You will be taken to a screen that displays a number of websites. You can access these websites by clicking the **Underlined Text**.



3. Click **Back** to return to the previous screen.

You can access the *Provider Search* Screen from the **Reference** tab.

The Tools tab provides system tools to assist users and is located in the upper right of the screen.



Depending upon a user's permissions various tools will appear.

This tab allows you to audit user access of PIP.

# ePrescribing



## Skills Assessment

Below you will find the learning outcomes for **PIP ePrescribing Essentials Training**. After completion of the training, review each learning outcome and rank your skills using the scale next to each outcome. A rank of **1 means No Confidence** in the outcome. A rank of **5 means Total Confidence**.

I can login and indicate the facility where I am working.	1	2	3	4	5
I can access a medication profile and locate the information provided on the screen.	1	2	3	4	5
I can add allergy/intolerance information to a medication profile.	1	2	3	4	5
I can hold/discontinue/revoke a prescription.	1	2	3	4	5
I can create and renew a Simple Rx.	1	2	3	4	5
I can create a favourite drugs list and use it when prescribing.	1	2	3	4	5
I can create and renew an Adjust as Directed Rx.	1	2	3	4	5
I can create and renew a Variable Rx.	1	2	3	4	5
I can create and renew a Compound Rx.	1	2	3	4	5
I can manage drug to drug, drug to allergy/intolerance, duplicate therapy and dosage contraindications.	1	2	3	4	5
I can renew/hold/release/discontinue a medication using the Multiple Rx Option.	1	2	3	4	5
I can locate information on the Reference tab.	1	2	3	4	5
I can access patient lists/preference settings/access reports on the Tools tab.	1	2	3	4	5
I can print a profile/profile history/MedRec form/list of dispensed drugs.	1	2	3	4	5

For more information about PIP or ePrescribing please contact the Transition Service Trainer by email at: [training@ehealthsask.ca](mailto:training@ehealthsask.ca).